

REGISTRAR'S CALENDAR SUMMER 2010 SEMESTER

Schedule of classes available online	February 15
Early Registration	March 1 - March 15
Bills are run and mailed to students	week of March 15
Deadline for Summer Degree Applications	March 15
Summer section tallies and registration figures available on Self Service Banner	
Extended registration period, all sessions Web 7 am – 11 pm	March 16 – May 11
First Five Week, Three Week sessions: course cancels for break-even enrollment back to Registrar's Office by <u>4:30 pm</u> ¹ (departments notify students of cancelled courses)	March 24
Tuition and fees due	April 14
Final Registration: Web 7 am – 11 pm online <i>Please note: after final registration, students may register for classes online until the second day of the specific session</i>	May 12
Classes begin (three week and first five week sessions)	May 17
Drop/Add Web 7 am – 11 pm, and 7:30 am – 5 pm in Registrar's Office	May 17, 18
Official class lists (three week/first five week sessions) and section tallies available online; departments/colleges should download their official copies.	
Eight Week Session: course cancels for min. enrollment back to Registrar's Office by <u>4:30 pm</u> ² (departments notify students of cancelled courses)	May 25
Student cancellations due to non-payment of bills	May 27
Summer section tallies (after cancel run) can be viewed online	
Preliminary class lists (special three week, second five week) can be viewed online	
Three week session available for GRADING online	May 27
Drop/Add (Eight Week Session) Web 7 am – 11 pm, and 7:30 am - 5 pm in Registrar's Office	June 7, 8

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Classes begin (Eight Week session)	June 7
Student cancellations due to non-payment of bills	June 10
Official class lists and section tallies (after cancel run) can be viewed online	
First Five Week session available for GRADING online	June 10
Three Week session GRADES due via Faculty Self Service	June 14
Second Five Week, Special Three Week course cancels for break-even enrollment back to Registrar's Office by <u>4:30 pm</u> ¹ (departments notify students of cancelled courses)	June 15
Classes begin (Second Five Week)	June 21
Drop/Add (Second Five Week) Web 7 am – 11 pm, and 7:30 am – 5 pm in Registrar's Office	June 21, 22
First Five Week session GRADES due via Faculty Self Service	June 28
Student cancellations due to non-payment of bills	July 7
Official class lists and section tallies can be viewed online	
Second Five Week session available for GRADING online	July 15
Eight Week session available for GRADING online	July 22
Classes begin (Special Three Week)	July 26
Drop/Add (Second Five Week) Web 7 am – 11 pm, and 7:30 am – 5 pm in Registrar's Office	July 26, 27
Second Five Week session GRADES due via Faculty Self Service	August 2
Special Three Week session available for GRADING online	August 5
Eight Week session GRADES due via Faculty Self Service	August 9
Special Three Week session GRADES due via Faculty Self Service	August 23

Minimum Enrollments Minimum enrollments needed for summer 2010 classes to break even are shown below:

Undergraduate course 8; Master's-level course 5; Doctoral-level course 5

Departments will be responsible for making the decisions for class cancellations. Courses that produce a negative balance (that is, that run with enrollments below the above minima) will have to be covered by funds accrued by the department through other courses generating positive balances. It is the responsibility of the academic department to track their enrollments and to make any necessary cancellations in a timely manner using the summer 2010 SCAF.