



NON-TRADITIONAL NON-DEGREE CREDIT CONSOLIDATION APPLICATION

Credit Consolidation is a unique non-degree-seeking credential service available to students not currently engaged in Rowan University matriculated, degree granted programs. College level, accredited coursework reflecting enrollment, training, or knowledge evaluated by Rowan University, for such academic assessment tools as Credit by Examination, or credit recommendations approved by the American Council on Education, including recommendations for certificates, is acknowledged and recorded upon the official, non-degree-seeking level (consolidation) transcript; it is **available in hardcopy** - we do not offer a softcopy option.

Credits placed upon the consolidation transcript are permanent and are not removed. This credential allows the uniform recording of academic achievements from various universally recognized sources upon one official transcript. Foreign credentials, CEU credit, or courses you have actually taught are not eligible for transcription.

Fees associated with this service cover transcription of initial-application credits, and additional earned or evaluated credit, for one year. Requests for further credit transcription beyond one year are subject to an additional fee. Fees are non-refundable. Accordingly, it is appropriate to verify consolidation transcription adheres to receiving institution(s) requirements.

Credit Consolidation Fees

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| Application fee: * | \$50.00 |
| Transcription of 1 – 60 credits: | \$300.00 |
| Transcription of 61 and over: | \$500.00 |
| The Credit Consolidated fee for active Military Personnel, with no limit: | \$300.00 |

*Application Fee includes cost of initial official transcript

Not all evaluated credit from the non-degree-seeking level transcript may apply to matriculated programs at Rowan University as all program requirements vary. For information concerning application to a matriculated program, and a review of applicable credit, please contact the [Office of Admissions](#): 877-787-6926.

Consolidation Documents

Original, official documents are required for application onto the official Rowan University credential. Documents are to be mailed directly to the Office of the Registrar from the originating source, bearing the institution/organizations seal. These documents are not returned.

The following additional criteria are considered significant in authenticating an official transcript:

- Was it sent directly from the institution's transcript office through the U.S. Mail in a sealed institutional envelope?



- Does the transcript have a recent date of issuance?
- Is the format of the transcript consistent with others received from the same institution?

An Official Academic Transcript is a complete record of your academic history at Rowan University, including all undergraduate, graduate and professional courses. An official academic transcript includes yearly enrollment details, grades results, grade point average, conferral of award details, as well as all fails and withdrawals. **It is only available in hardcopy** - we do not have a softcopy option.

Selected Sources:

Regionally accredited institutions of higher education;
 The College EXCELSIOR COLLEGE EXAMINATIONS (ECE- www.excelsior.edu)
 THOMAS EDISON COLLEGE EXAMINATION (www.tesc.edu)
 PROGRAMS (TECEP Board CLEP/AP Exams (www.collegeboard.com/clep)
 DANTES SUBJECT STANDARDIZED TESTS (DSST)
[The National Program on Noncollegiate Sponsored Instruction;](#)
[Workplace Training; ACE Registry of Credit Recommendations](#) ;

Company based training programs or those offered by labor unions, professional and voluntary associations, government agencies, and trade, technical and business schools may be evaluated for college level credit. The College Credit Recommendation Service is a national program of the American Council on Education (ACE) that evaluates workplace education and training programs and recommends appropriate college credit levels. This service gives employees an opportunity to earn college credit for workplace learning.

Military Sources: Check the category

Army (AARTS - <http://aarts.army.mil/>)
 Navy/ Marine (SMART - <https://smart.navy.mil/smart/welcome.do>)
 Coast Guard (http://www.uscg.mil/hq/cgi/ve/official_transcript.asp)
 Community College of the Air Force (<http://www.au.af.mil/au/ccaf/transcripts.asp>)

Authorization to release transcript

Signature (*required*) _____ Date _____

Send transcript to (print mailing address):
