

Rowan University
**Requirements for Entering Restricted Majors/
Restricted Dual Majors**

Before applying, read and be sure you meet all entrance requirements for the appropriate restricted major. If needed, get verification of Basic Skills completion from Academic Success Center in Savitz Hall, attach it to the application, and take to the Registrar's Office. That office will forward your documents with transcripts to the requested restricted major.

- A. For Business and Accounting: Complete the online Change of Major Form, available on the Rohrer College of Business web page.
- B. For Elementary Education, Early Childhood Education, Subject Matter Education, Psychology, & Engineering: Be sure to deliver all materials to the appropriate office or department by the deadline.
- C. For Art, Communication, Liberal Studies (Math Science), B.S. in Math, Music, and Theater/Dance: The advisor or department chair must sign the form to indicate acceptance into these majors. Applications are available in each of these departments.

** **Business Administration or Accounting: (on-line process)**
<http://www.rowan.edu/colleges/business/articles/index.cfm?id=10>

The following minimum requirements must be met:

- 1) College proficiency in reading, writing and computational skills. These proficiencies are met either by satisfactory scores for admission to Rowan University OR successful completion of appropriate basic skills courses.
- 2) Successful completion of twelve (12) or more semester hours of letter graded course work at Rowan University with an overall cumulative GPA of 2.5 or better. The twelve (12) hours may not include any basic skills or pass/nc courses.
- 3) Successful completion of Calculus Techniques & Applications (MATH 03125) preferred or Calculus I (MATH 01130) and Statistics I (STAT 02260).
- 4) Completion of the online Change of Major Form, available on the Rohrer College of Business web page. Application deadlines for this major are **September 15, February 15, and August 1**. Notification of acceptance will occur by **October 1, March 1, or September 1**. Students may apply during the semester in which they are completing the math requirements. Failure to successfully complete the requirements will result in removal from the major and from the corresponding major required upper level courses. Advisors in the restricted majors **will not** be available to advise students until formal acceptance into the Rohrer College of Business. Notification of admission into the major, or denial, will be sent to the student's Rowan e-mail address as requested on the application.

** **Communication:**

For a student applying to the College of Communication, an overall GPA of 2.5 must be earned. Students must have completed College Comp I, College Comp II and one of the following 2 courses with a GPA of 2.5 or better.

Mass Media and Its Influences
Communication Theory

In addition, students majoring in Communication must maintain a 2.5 GPA in all major requirements in order to remain in the College and graduate with a degree in Communication. No grade of "D" or lower in any major course will be accepted.

To formally apply, students must call extension 4090 to make an appointment with the Coordinator of Academic Advising in Bozorth Hall for approval to enter the College and to have the official change of major form signed. This form is available in the office of the Coordinator of Academic Advising in Bozorth Hall.

** **Computer Science**

At least a B- in any *one* of the following 3 courses: Computer Science & Programming (CS04103), Calculus I (MATH 01130), or Foundations of Computer Science (CS07210). Applications are available in the Computer Science department and an advisor's signature is required.

** **Elementary Education and Early Childhood Education:**

- 1) College proficiency in reading, writing, and computational skills. These proficiencies are met either by satisfactory scores for admission to Rowan University OR successful completion of appropriate basic skills courses. Obtain a letter of proficiency from the Academic Success Center in Savitz Hall. The letter must be attached to the application.
- 2) Attainment of passing scores on PRAXIS I Pre-Professional Skills Test. Scores must be attached to application (Writing 173, Reading 175, Mathematics 174).
- 3) Successful completion of a minimum of 12 semester hours/credits at Rowan University.
- 4) A 2.5 minimum overall GPA is required. GPA's from Rowan and all other colleges attended will be combined and rank ordered.
- 5) Completion of restricted major application form, available in the Student Services Center, 2nd floor, Education Hall.
- 6) Hand-written letter stating the reasons for changing your major to Elementary Education or Early Childhood Education.
- 7) Transcripts from all higher education institutions attended must be attached to the restricted major application form before it is submitted for processing. (See Registrar's Office for assistance).

Application deadlines for this major are **September 15** and **February 15**. Notification dates for acceptance are **October 1** and **March 1**. Students may apply during the semester in which they are completing the requirements. Failure to successfully complete the requirements will result in removal from the major. Completion of the restricted major application and meeting all entrance requirements DOES NOT GUARANTEE admission into the Elementary Education or Early Childhood program. You may stop by the Student Services Center in Education Hall if you have questions about the program or process. The Elementary Education advisor will not be available to advise you until you are formally accepted into the department.

** **Subject Matter Education:**

Note: This is a dual major (Major 2). You must be in an appropriate Content Area Major as well.

- 1) College proficiency in reading, writing, and computational skills. These proficiencies are met either by satisfactory scores for admission to Rowan University OR successful completion of appropriate basic skills courses. Obtain a letter of proficiency from the Academic Success Center in Savitz Hall. The letter must be attached to the application.
- 2) Attainment of passing scores on PRAXIS I Pre-Professional Skills Test. Scores must be attached to application (Writing 173, Reading 175, and Mathematics 174).
- 3) Successful completion of a minimum of 12 semester hours/credits at Rowan University.
- 4) A 2.5 minimum overall GPA is required. GPA's from Rowan and all other colleges attended will be combined and rank ordered.
- 5) Completion of restricted major application form, available in the Student Services Center, 2nd floor, Education Hall.
- 6) Hand-written letter stating the reasons for changing your major to Subject Matter Education.
- 7) Transcripts from all higher education institutions attended must be attached to the restricted major application form before it is submitted for processing. (See Registrar's Office for assistance).

Application deadlines for this major are **September 15** and **February 15**. Notification dates for acceptance are **October 1** and **March 1**. Students may apply during the semester in which they are completing the requirements. Failure to successfully complete the requirements will result in removal from the major. Completion of the restricted major application and meeting all entrance requirements DOES NOT GUARANTEE admission into the subject matter education program. You may stop by the Student

Services Center in Education Hall if you have questions about the program or process. The Subject Matter Education advisor will not be available to advise you until you are formally accepted into the department.

Engineering:

- 1) College proficiency in reading, writing, and computational skills. These proficiencies are met either by satisfactory score for admissions to Engineering or successful completion of all Basic Skills courses.
- 2) Successful completion of 24 or more semester hours of course work with a cumulative GPA of 3.0 or better. Courses to be included in the 24 semester hours are: College Comp I, Calculus I, Calculus II, Physics I (Calculus Based), Advanced College Chemistry I, and Computer Science & Programming. The cumulative GPA in these major courses must be 3.0 or better.
- 3) Only grades of "C" or better are acceptable for transfer. Pass/Fail grades in any major course work are not acceptable for transfer.
- 4) Acceptance is based on availability of space in the class.
- 5) An interview with a faculty member may be required.
- 6) Change of major applications must be received in the College of Engineering by **Oct. 1 or Jan. 31**. Notification will be by **Nov. 1 or March 1**, if all courses have been completed. If a required course(s) is being taken during the semester, a decision will be deferred until the grades have been received.
- 7) Specific questions regarding the engineering program should be directed to the appropriate Engineering Program Chair.
- 8) Questions regarding the process should be directed to the Engineering Dean's Office. Applications are available in that office.

**** Fine & Performing Arts Majors: Art, Music, Theater and Dance**

A portfolio review/audition/interview is required for acceptance into these majors. Application to Rowan University should be submitted prior to scheduling the portfolio interview/audition/interview. To schedule the portfolio review/audition/interview contact the department chair and academic advisor. All prospective music majors, minors and coordinate majors must audition on their major instruments (including voice) and take theory, sight singing, and piano class placement tests to be considered for acceptance into the music program. Contact the Music Department or Theater/Dance Department for an audition application and the Art Department to schedule a portfolio review. The portfolio review/audition/interview forms are available in each of these departments and an advisor's signature is required.

**** Liberal Studies - Math/Science:**

Advisor's signature is required to change your major to the Math/Science specialization of Liberal Studies. Students are assigned to a specific graduation class and may not switch to a different graduation class without permission. Students must consult their advisor during each pre-registration period. A 2.5 GPA is required in all Math/Science coursework. No grade of "D" in any lower level required course for the major is accepted. A student must maintain an overall 2.0 to remain in the Liberal Studies: Math/Science major. Applications are available in the Advisement Coordinator's office and the advisor's signature is required. Paul Laumakis, current Advisement Coordinator is located in the Mathematics Department.

**** Mathematics: B.S. Degree:** A student must complete Calculus I, II, III and Linear Algebra with a 3.0 GPA. Applications are available in the Mathematics Department and the advisor's signature is required.

**** Psychology:**

All students are required to complete twelve (12) or more semester hours of course work at Rowan University, excluding basic skill courses, with a GPA of 2.5 or better. Because space is limited, a 2.5 GPA does not guarantee acceptance into this major. Application deadlines for this major are **September 15 and Feb 15**. Notification dates for acceptance are **October 1 and March 1**. Students may apply during the semester in which they are completing the requirements. Failure to successfully complete the requirements will result in removal from the major.

Psychology majors must maintain a minimum GPA of 2.5 for all courses taken at Rowan University. Psychology majors who fail to maintain a GPA of 2.5, including graduating seniors, will be placed on probation for one semester. Students who fail to re-establish a GPA of 2.5 or better at the end of the probationary period will lose their standing as a psychology major, and must declare another major. Applications are available in the Psychology department and the advisor's signature is required.

