

Admitted Student Checklist for Freshmen

Checklist for Freshmen

Now that you have been admitted to Rowan University you probably have many things on your mind. To assist you during this exciting time we hope the following checklist will help you stay organized. Each checklist item is important to your successful transition to college life. Please read and complete each item with attention to the given dates and please contact the appropriate departments if you have any questions.

- Your Rowan Student E-Mail** Available Upon Deposit
- Please visit http://www.rowan.edu/toolbox/ru_new/students/ for an online resource for all your technology needs at Rowan including your Rowan student email account.
- Email: support@rowan.edu
Phone: 856-256-4400

MARCH

- Financial Aid Awards** Available **March 9th**
- Incoming freshmen will receive their preliminary financial aid award offer via US Postal Mail beginning March 9, 2009. The award letter will be sent to the address maintained by the Registrar's office. Subsequent award changes, announcements, and any up-to-date information will be sent to your Rowan Student email account. Your Rowan email will be the official mode of communication with the Financial Aid Office. Please check your e-mail on a frequent basis.
- Complete your 2009/2010 FAFSA** Due **March 15th**
- The entire guide to Federal Student Aid
Funding Education Beyond High School: The Guide to Federal Student Aid
is available for viewing and downloading at:
http://studentaid.ed.gov/students/publications/student_guide/index.html
Beginning January 1st.

APRIL

- Tax Returns** Due **April 15th**
- If requested by Rowan, please submit a copy of appropriate tax returns and any additional paperwork. Please make sure the student's name and Rowan I.D. number are on every document submitted to the Financial Aid Office on the student's behalf.

MAY

- Apply for Housing** Due **May 1st**

To apply for housing, please log in using your 9-digit Rowan ID number, included in your admissions packet, and use your 6-digit birth date as your pin (unless you have already changed it). Please select the appropriate link below to submit your housing contract. Visit the following link and select apply. <http://www.rowan.edu/studentaffairs/reslife/firstyr/index.html>.
Your application will not be accepted until your deposit has been received.
housingquestions@rowan.edu
Phone: 856-256-4266
Fax: 856-256-4475

- Pay Housing Deposit** Due **May 1st**

All housing applications require a security deposit of \$200 and may be paid online via (MC, AMEX, Visa, Discover, or Electronic Check) at www.rowan.edu/epay
housingquestions@rowan.edu
Phone: 856-256-4266
Fax: 856-256-4475

- Enrollment Confirmation** Due **May 1st**

Mail the Enrollment Confirmation form that was received from Admissions, and deposit to Admissions.
Questions call 856-256-4200

- End of Preliminary Financial Aid Awarding Period** **May 1st**

- Placement Testing** Due **May 1st**

All incoming freshmen must complete required placement tests by May 1. Details are listed in your admissions packet. Call 856-256-4259 for questions

- Register for Summer Orientation** Due **May 29th**

Check your mail for a letter about summer orientation by May 15, 2009.
2009 Freshman Orientation Dates are:
June 22-23
June 24-25
June 29-30
Register at www.rowan.edu/orientation
Questions call 856-256-4041

- AP or CLEP** Due **ASAP**

Make sure any AP or CLEP scores are sent directly from the CollegeBoard to the Office of the Registrar at Rowan.

For more information visit www.collegeboard.com.

Dual Credit Courses or College Credit

Due **ASAP**

Please request an official transcript to be sent to the Office of the Registrar at Rowan for any dual credit courses from the college or university offering the credits. A dual credit course is a college level class taken while in high school.

Office of the Registrar
Rowan University
201 Mullica Hill Rd.
Glassboro, NJ 08028

JUNE

Familiarize Yourself with Rowan Student Self Service

Starting **June 2nd**

Explore the functions of Rowan Self Service an online system that will be important to you for registration and viewing schedules, grades, and transcripts. Select **Concise Student Schedule** for a printed copy of your schedule.

Log on to www.rowan.edu/selfservice

Review and Accept Financial Aid

Available **June 11th**

Review your regular Financial Aid award notice that was sent to your Rowan Student email account. Review and accept Stafford loans and other aid offered. Grants are automatically accepted. Students must accept loans before July 27th in order for the financial aid to be credited to your account. Explore alternative loan options and visit web link addresses at:

<http://www.rowan.edu/provost/financialaid/loanhome.html>

Take The Learning Connections Inventory

Due **June 21st**

Complete the LCI prior to orientation to discover your personal learning styles. Take the LCI at www.rowan.edu/studentaffairs/lci

Questions call 856-256-4041

Intercollegiate Sports Physicals

Prior to the start
of practice
or classes

Sports physicals must be completed on campus before practice begins or the start of classes. Please contact your coach with any questions.

JULY

- Review Health Insurance Requirement and Benefits** **Due July 6th**
- NJ law requires fulltime students to have health insurance. All fulltime students will be automatically enrolled and charged a fee for health insurance. To waive this fee, students must complete a waiver form online at: www.rowan.edu/selfservice (choose "Access Banner Services", enter user ID and PIN, then select "Student Self Insurance" and enter information). *To avoid the insurance charge on the fall tuition bill submit waiver by July 6th. Tuition bills are due August 4th so to avoid payment, waiver must be submitted by August 1st. Last date to submit waiver and avoid charges is September 25th.
- www.rowan.edu/health
www.firststudent.com
- Student Bills are Generated for Fall 2009 Term Charges** **Early July**
- Read the University Alcohol Policies** **ASAP**
- When colleges establish alcohol policies that clearly state expectations and penalties regarding alcohol use by students, they help reinforce the idea that underage drinking is not acceptable. Please take the time to familiarize yourself with Rowan's policies that guide students to make safe and healthy choices about this issue. Our policies can be found on the Rowan Student Affairs web site, under publications along with other important information concerning alcohol, tobacco and other drugs. Please visit http://www.rowan.edu/studentaffairs/main_office/.
- For more information:
- | | |
|---|--|
| Joseph Mulligan (856)256-4500(3351)
Assistant Dean of Students | Pamela Negro (856) 863-2175
Director Center for Addiction Studies & Awareness |
|---|--|
- Final High School Transcript** **Due July 15th**
- Be sure to have your final high school transcript sent to Admissions.
Questions please call 856-256-4200
- Return Required Health Forms to Student Health Center** **Due July 15th**
- Health forms are due July 15th & holds will be placed on student's account for incomplete records.
- Personal Health Consent for Treatment form
 - Immunizations (MMRx2, Hepatitis B x 3, Menactra vaccine)
 - Tuberculosis Screening and Meningitis Information forms
 - Physical Exam form (Must be completed by MD/DO/NP)
- www.rowan.edu/health Student Health Center

856-256-4333
Fax 856-256-4427

Linden Hall
201 Mullica Hill Rd
Glassboro, NJ 08028-1701

Required and Requested Financial Aid documents

Due **July 27th**

If you received an individual request for additional financial aid documents, these and all other required documents must be submitted to the Financial Aid Office.

Phone 856-256-4250
Fax 856-256-4413
financialaid@rowan.edu

AUGUST

Contact your Roommate

After **August 1st**

Your housing assignment and roommate information will be mailed to you. Please contact your roommate once you have received this information.

housingquestions@rowan.edu

Phone: 856-256-4266

Fax: 856-256-4475

Approximate Due Date for Fall Semester Charges

August 4th

Freshman Move In Day

August 29th

- Financial aid must be accepted and in place in order for a student to be allowed to move into their residence hall.
- Students will not be permitted to move in if health forms are not complete (see **Required Health Forms** item)

Please visit www.rowan.edu/reslife for more information

housingquestions@rowan.edu

Phone: 856-256-4266

Fax: 856-256-4475

SEPTEMBER

First Day of Classes for All Students.

September 1st

RESOURCES

Familiarize Yourself with Rowan's Printable Forms (specifically our Enrollment Verification Form)

There are a number of forms you will need and/or will find useful during your career at Rowan. Of particular interest to you and your parent(s) is the Enrollment Verification form, used to request that student status information be provided to your insurance company, student loan provider, or other party as needed.

<http://www.rowan.edu/provost/registrar/forms.html>

Familiarize yourself with Rowan's Online Schedule of Courses

Rowan Schedule of Courses is posted three times per year, for the Fall, Spring, and Summer semesters. Along with courses offered each term, you'll find important deadlines, academic policies, and general information.

<http://www.rowan.edu/provost/registrar/courseschedule.html>