

Job Description for Kids Rule Camp Counselor

Qualifications:

- *Loves kids*
- Demonstrated experience working with children
- Ability to teach and lead various recreational activities
- Excellent character, integrity and adaptability
- Ability to communicate and work with a variety of age and skill levels
- The desire and ability to work in a cooperative, team-oriented atmosphere
- Enthusiasm, sense of humor, patience and self-control
- Pass a NJ State-run background check
- Completed one year of college or at least 18 years of age
- Need to be available for all training dates posted below.
- Available 8am-4:30pm, Monday - Friday from June 18 thru August 10. You will be required to stay later every Wednesday for camp meetings.
- Must have First Aid/ CPR certifications, or obtain prior to camp

Counselor Responsibilities

- Take primary responsibility for the health, well-being and happiness of campers
- Learn the likes and dislikes of each camper
- Recognize and respond to opportunities for group problem solving
- Provide opportunities for the group so that each individual experiences success while at camp
- Encourage respect for personal property, camp equipment and facilities
- Set a good example for campers in all areas, including cleanliness, punctuality, clean-up chores, rules, and sportsmanship
- Guide campers in participating successfully in all aspects of camp activities
- Supervise, assist instructors and actively participate in all aspects of the campers' day.
- Observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures and apply appropriate behavior-management techniques
- Prepare for and actively participate in pre-camp training and weekly meetings
- Meet/communicate regularly with Co-Director regarding concerns, updates, challenges
- Submit all required paperwork on time

AND THE FOUR MOST IMPORTANT QUALITIES YOU MUST POSSESS...

- Tons of energy (and we mean tons!!)
- A willingness to make a fool of yourself for the sake of making a kid smile
- The ability to give "warm fuzzies" on a daily basis (please ask if you're curious)
- A desire to have fun!!!!

TRAINING DATES

- Monday 6/4; 4-8pm
- Wednesday 6/6; 4-8pm
- Thursday 6/7- CPR re-cert (unpaid)
- Saturday 6/9; 10a-4p
- Monday 6/11; 4-8pm
- Tuesday 6/12- CPR course (unpaid)
- Wednesday 6/13; 4-8pm
- Thursday/ Friday 6/14/15- optional prep days

**Employment Application
Kids Rule Summer Camp
(applications due Sunday 2/26)**

Name _____ Banner ID _____ Date _____

Local Address _____ Phone _____

Permanent Address _____ Email _____

Academic Year _____FR _____SO _____JR _____SR _____Grad _____Other

Current Certifications

_____ CPR (submit copy w/application)

_____ First Aid (submit copy w/application)

_____ Lifeguard Training

_____ Other:(please specify) _____

Position Interested In:

_____ Age Group Counselor

_____ Sports Instructor

_____ Arts & Crafts Instructor

_____ Fitness Instructor

Preferred Age Group: 1st Grade: ___ 2nd :___ 3rd :___ 4th :___ 5th ___ 6th ___ 7th ___
(please mark your top two preferences with an X)

Please list previous work experience:

Please list 3 References that we may contact:

<u>Name:</u>	<u>Position:</u>	<u>Phone #:</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Kids Rule Applicant Agreement

Please read all bullet points, and sign and date at the bottom acknowledging agreement.

- ✓ I agree to be willing to work the job to which I am assigned.
- ✓ I agree to follow and enforce all camp policies and procedures.
- ✓ I agree to undergo an NJ State-Run background check prior to my hire.
- ✓ I agree that I will obtain First Aid/CPR certifications prior the start of camp. Courses will be provided for you to obtain these.
 - Thursday 6/7: FA/CPR Re-certification course
 - Tuesday 6/12: FA/CPR certification course
- ✓ I agree that if hired, I will be available for every camp day from 8am-4:30pm, between the dates of June 18 - August 10.
- ✓ I understand that I must attend all mandatory training dates listed below:
 - Monday 6/4; 4-8pm
 - Wednesday 6/6; 4-8pm
 - Saturday 6/9; 10am-4pm
 - Monday 6/11; 4-8pm
 - Wednesday 6/13; 4-8pm
 - Thursday 6/14 & Friday 6/15: Optional Prep Days

Have you ever been convicted of a crime, other than a minor traffic offense? If yes, please describe.

The camp's policy is to prohibit all forms of harassment by our employees. This includes sexual, racial, religious, and other forms of harassment. Have you ever been accused of harassment of any person including, but not limited to, work place harassment? If yes, please describe.

I agree to all of the conditions stated above. I authorize investigation of all statements herein, including any checks of criminal records, and release the camp and all others from liability in connection with same. I understand that misrepresentations or falsifications herein or in other documents completed or submitted will result in dismissal, regardless of the date of discovery by the camp.

Name _____ Signature _____ Date _____