



Employment Application

Office Use Only: Date Received: _____
 Interest Meeting Date: _____
 Interview Date: _____
 Hire Date: _____

***PRINT NEATLY BOTH SIDES AND FILL OUT COMPLETELY**

How did you hear about Recreation Center Employment Opportunities? (Please X)

Website: _____ REC Employee: _____ Flier _____ Facebook _____ HES Dept. _____
 Rec Center: _____ Whit Ad: _____ Orientation/Tour _____ Other: _____

First Name: _____ Last Name: _____ Rowan ID # _____ Birth Date: _____

Local Address:

Permanent Address:

Contact Information:

Street: _____ Street: _____ Local Phone: _____
 City: _____ City: _____ Cell Phone: _____
 State: _____ Zip: _____ State: _____ Zip: _____ Email: _____

Current Academic Year: (Please X)

Additional Information: (Please X where appropriate)

Freshman _____ Major: _____
 Sophomore _____ Cumulative GPA: (Minimum 2.0 required) _____
 Junior _____ Anticipated Date of Graduation: _____
 Senior _____ Term Applying For (Please X): Fall _____ Spring _____ Summer _____
 Grad _____ Were You Awarded Federal Work Study (FWS): Yes: _____ No: _____
 Other _____ Are You Currently Working for Another Rowan Department? Yes: _____ No: _____

Position Applying For: (Please ONLY list top choices with #1 First Choice, #3 Last Choice) - See position descriptions attached.

Group Exercise Instructor _____ Program Monitor (FWS only) _____ Main Office Assistant _____
 Personal Trainer _____ Lifeguard _____ Swim Instructor _____ Marketing Assistant _____
 Weight Room Supervisor _____ Intramural Sports Official _____ Sport Clubs Supervisor _____
 Facilities Operations Assistant _____ Graphic Designer/Photographer _____ Birthday Party Host _____

Current Certifications:

CPR/AED _____ Group Exercise _____ Water Safety Instructor _____
 1st Aid _____ Personal Training _____ Sports Officiating Certification _____
 CPR/1st Aid Instructor _____ Lifeguard _____ Other (Please Specify): _____

***Please see other side**

Other Obligations: (Please X)

Student Club/Org. _____

Athletics _____

Other Current Job _____

Description of Obligation _____

Work Availability: (Please X)

**20 hours maximum allowed during academic year, 32 hours max during summer*

Weekdays (Mon - Thu) _____ Mornings _____

Weekends (Fri - Sun) _____ Afternoons _____

How many hours per week do you prefer _____
Evenings _____

Recreation Center Involvement: (Please X)

Do you currently participate in Recreation Center Activities? Yes _____ No _____

If Yes, please list activities or programs _____

In 100 words or less describe how your experience, skill, knowledge, and abilities qualify you for the position

Work References: (Please list 3 references if available)

Name: _____	Name: _____	Name: _____
Title: _____	Title: _____	Title: _____
Phone: _____	Phone: _____	Phone: _____
Email: _____	Email: _____	Email: _____

Accuracy of Information Statement:

I certify that the information given herein is true and complete to the best of my knowledge. I understand that the information may be verified and in the event of employment, I understand that false or misleading information given in my application or interview may result in discharge.

Signature of Applicant: _____ Date: _____

Please turn in this application form, letter of interest, and resume to the Recreation Center front desk.

