

Room Selection 2009 Frequently Asked Questions

When I click on the application link, why won't it let me apply?

All students are required to fill out the emergency contact information before submitting an application. The emergency contact link can be found at the far left of the screen once you log in to the website. An alert box at the top of the page will appear to indicate the reason it will not let you apply. All reasons, including filling out the emergency contact information, will be indicated in this box. Please be sure to read the information and contact us with any questions you have if it is unclear at housingquestions@rowan.edu.

Can on-campus students request a commuter in their lottery group?

Yes, on-campus students may request a commuter in their group. However, the group will be housed during **the last round (Round 6)**. It must be emphasized that the on-campus students will greatly diminish their chances for on-campus housing since the availability of space in Round 6 may be extremely limited. Historically, the majority of students in Round 6 have been waitlisted.

Lottery Rounds	Group	Date Notified of Log in Time	Date to Select Room
Round 1	Senior Groups	April 2	April 3
Round 2	Mixed Senior/Junior Groups	April 6	April 7
Round 3	Junior Groups	April 8	April 9
Round 4	Mixed Junior/Sophomore Groups	April 13	April 14
Round 5	Sophomore Groups	April 15	April 16
Round 6	Remaining Groups/Commuters*	April 17	April 20

* On-campus students participating in the lottery with commuters will be assigned during the last round (Round 6); considerably hindering their chances to be assigned on-campus housing.

What if I'm a senior and would like to request a sophomore in my group?

Any senior selecting a sophomore in their group will be assigned during **the last round (Round 6)**. It must be emphasized that this will greatly hinder the chances of the group receiving on-campus housing.

What if I'm 1 credit shy from being a junior or senior?

In accordance with the defined class designations, each class will be defined as follows:

Each class will be defined by credits earned as of Fall '08 plus attempted Spring 2009 credits:

Class Defined by Total Credits Earned + Enrolled Credits:

Seniors	90 and Above
Juniors	58 to 89
Sophomores	57 and Below

Students a few credits shy of the next designated class will not be moved up to the next class standing. The introduction of the “Mixed Group” rounds provides a means for students of different class rank to participate together. **Please note:** Summer 2009 credits will not be included in defining class ranks.

If we’re a group of 6 students and all the 6-person Townhouse and Triad spaces become filled, what happens to my group?

Since there are a limited number of 6-person apartments on campus, there is a strong chance your group will have to be split up. It will be the responsibility of the group to decide how the group is split (based on space availability) and who goes where when split up.

For example: If a group of 6 juniors wishes to be housed in a Townhouse, the group will log in and search for an available space will all 5 other roommates **checked**. If no 6-person spaces are available, the computer will not display any rooms for you to select. At such time, you must go back and begin “unchecking” roommates to reduce the number of students you wish to house together. Anyone unchecked **MUST** log in to the site and select a room. Thus, if there are only 3 apartments with 2 spaces in EACH apartment, the group must decide who gets pulled in where. This can be accomplished by checking and “unchecking” the appropriate roommates.

Are buildings restricted to a certain class ranking?

No. Since we have implemented seniority based rounds, students may request any building preference. **Please note:** The likelihood of a Sophomore Group receiving Townhouses is extremely slim.

What if I can’t select my room during the time given?

If you are applying with a group, anyone in your group can sign in during the time indicated and select a room.

Each student will receive an email indicating the day and time they can login to select a room. Students will have until midnight of their designated day to select a room. If a student does not select a room during this time, they will be notified the following morning via email requesting information as to why this is the case. If you have decided to just commute or live off campus, we will remind you that you must cancel your application by logging back into the application and selecting the appropriate link.

What if there is not a room/apt available for everyone in my group?

In the event there isn’t a room or apartment available to accommodate the entire group, students will have to uncheck a roommate(s) and search again for available spaces. **Very important:** Students who have been “unchecked” **MUST** log in and select a room individually. The system will not automatically assign a student that was unchecked from the group due to limited space.

I was unchecked when we were selecting a room because space was limited. What do I need to do?

Any student unable to be housed with their group must login and select a room individually. If a student does not select a room during this time, they will be notified the following morning via email requesting information as to why this is the case. If you have decided to just commute or live off campus, we will remind you that you must cancel your application by logging back into the application and selecting the appropriate link. Residential Learning & University Housing encourages students to be together when logging into select a room. This will allow any student who needs to be split up to quickly sign in and select a room.

I want to cancel my application?

Students who submit an application and want to cancel BEFORE room selection, can do so by logging in to the housing website at www.rowan.edu/rluh/roomselection

I want to cancel AFTER room selection?

Students will have until 12 noon the day following their designated room selection period to cancel their application without penalty. To cancel, login to the housing website at www.rowan.edu/rluh/roomselection

I don't want to apply with a group?

Students are not required to apply with a group.

What if I've decided to just live off campus next year?

If you do not wish to apply for the lottery, students must cancel their online contract by May 1st to receive their \$200 security deposit back. Students may request to cancel housing by logging on to www.rowan.edu/rlws and submitting a cancellation request form. **Please note:** This is only for students who have NOT submitted a room selection application.

How will the waitlist be generated this year?

Once all spaces have been assigned during room selection, the waitlist will be generated based on gender and distance from the university.

- Priority on the waitlist will be given to students living further away from the university.
- Students will be assigned a waitlist number based on a distance radius from the university.
- Each student will be placed in one of three categories as follows:

Waiting List Categories	
Category 1	More than 60 miles
Category 2	40-60 miles
Category 3	Below 40 miles

- Students within a particular category will be sorted by distance.
- Once all students from the lottery are assigned to their particular category, the waitlist will be ordered by category.
- Students who submit an application after the lottery will be waitlisted and placed within their designated categories and sorted by application date.

To provide a clear example, please review the following scenario below:

- Student A has been waitlisted and lives 45 miles away from the university. This student will be assigned to Category 2.
- Student B has been waitlisted and lives 68 miles away from the university. This student will be assigned to Category 1.
- Student C has been waitlisted and lives 38 miles away from the university. This student will be assigned to Category 3.

The waitlist will be ordered as follows:

Waitlist Number	Student
1	Student B
2	Student A
3	Student C