

ADDENDUM SPRING 2010

ROWAN UNIVERSITY

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2009-2010 Student Handbook & Planner

This addendum to the 2009-2010 Rowan University Student Handbook & Planner introduces Off-Campus Conduct Guidelines and the Off-Campus Conduct Policy. It also establishes augmented sanctions for inappropriate student behaviors. This Addendum and other policies in the 2009-2010 Student Handbook & Planner can be found at: rowan.edu/studentaffairs.

Off-Campus Conduct Guidelines*

I. Off-Campus Conduct Guidelines

Rowan University is located within a suburban environment adjacent to various residential neighborhoods. Guidelines for off-campus conduct have been established in order to define standards of behavior that should be demonstrated by Rowan University students and student organizations when off-campus.

The following guidelines are consistent with the educational role of the University, the rights and needs of all residents, Glassboro ordinances, standards of common courtesy, and are directed toward encouraging and maintaining positive neighbor relationships and the development of responsible citizenship.

The Off-Campus Conduct Guidelines address the following areas:

- A. Upkeep and Maintenance of Premises
- B. Traffic Safety and Parking
- C. Neighborhood Relations
- D. Responsibilities of Dual Membership

A. Upkeep and Maintenance of Premises:

Students, registered student organizations, and affiliated groups are expected to maintain a safe and clean environment for the health and well being of themselves, their members, guests, and neighbors. Specifically, students should:

- Make sure that their residences and property are maintained in accordance with all fire, health, zoning and, building and safety codes.
- Make sure that their lawn and landscaping are maintained on a regular basis in accordance with lease or occupancy agreement.
- Dispose of litter, trash and garbage on a regular basis and in accordance with all building and safety codes.

B. Traffic Safety and Parking:

Students, registered student organizations, and affiliated groups should:

- Comply with the laws and regulations of their municipality and the State of New Jersey and hold their invited guests and all others who are present at their residence or on their property to the same standards of conduct.
- Obey traffic safety and parking requirements and have consideration for others by not parking in or blocking neighbors' driveways, public alleys and sidewalks, all of which are violations of the law.
- Proactively educate all household members, guests and visitors about neighborhood parking restrictions and encourage safe, responsible driving.
- Advise household members, guests and visitors to arrive and depart quietly and to avoid disrupting neighbors.

C. Neighborhood Relations:

Students, registered student organizations, and affiliated groups are expected to follow good neighbor policies and foster positive community relations, including:

- Fostering and maintaining good community relations and cooperating with neighbors and authorities.
- Being responsible for their conduct and that of their visitors and guests by actively encouraging guests to adhere to the same standard.
- Being respectful of and to local community members.
- Respecting the rights of others and following all existing laws and ordinances.
- Being proactive to prevent damage to others' property.
- Being responsible for damage to others' properties caused by household members.

- Being responsible for making reasonable efforts to resolve neighborhood problems involving the student or household members in a timely fashion.
- Using amplified sound only in accordance with the law, including the Borough of Glassboro Noise Ordinance.

D. The Responsibilities of Dual Membership:

Students are members of both the University and local communities. Accordingly, students are responsible to all the communities of which they are a part. Students should discharge their joint responsibilities in a mature, lawful and appropriate manner.

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Off-Campus Conduct Policy*

I. Introduction

Rowan University expects its students to conduct themselves as mature, responsible and law abiding members of the University Community, as well as the larger community of which students and the University are a part. As such, Rowan students shall abide by all federal, state and local laws and ordinances including, but not limited to those relating to noise, traffic, parking, illegal drugs and consumption of alcohol. As responsible members of the University Community, Rowan students are expected, by their conduct and actions, to foster an atmosphere which nurtures positive community relations between Rowan University, their local municipality and the community surrounding Rowan and the larger community.

II. Policy

Rowan University will discipline students for Student Code of Conduct violations committed off-campus, when the Dean of Students or designee determines that the conduct has an impact on the educational mission or interests of the University and/or the safety and welfare of the University community.

III. Student Conduct Code Applicable to Off-Campus Activities

Jurisdiction of the University

Discipline may be imposed on students for conduct which occurs on University premises, in or out of the classroom setting, while using University technology, at off-campus instructional sites, during off-campus University affiliated events and for off-campus conduct when the Dean of Students or designee determines that the conduct has an impact on the educational mission or interests of the University and/or the safety and welfare of the University community.

Inherent Authority

In addition to the enforcement of the Student Code of Conduct as it relates to off-campus activities, the University reserves the right to take any other necessary and appropriate action to protect the safety and well-being of the University and the University community, the University's interests and community standing as well as the pursuit of the University's mission, goals and objectives.

Violation of Law and this Off-Campus Conduct Policy

Students are separately accountable to both civil authorities and to the University for acts which constitute violations of federal, state or local law and of the Student Code of Conduct, including this Off-Campus Conduct Policy. Due to the need to efficiently, effectively and promptly protect the academic environment, proceedings for violation of the Student Code of Conduct, including this Off-Campus Conduct Policy, normally will proceed without delay and without regard to the potential or pendency of criminal proceedings or civil litigation. Proceedings under the Student Code of Conduct are not subject to challenge or revision on the grounds that criminal charges involving the same incident have been dismissed or reduced.

IV. Prohibited Conduct

Conduct off-campus that is subject to disciplinary action, includes, but is not limited to violations of laws or ordinances concerning illegal drugs, alcohol consumption or distribution, public urination, public nudity, damaging property, noise, traffic, parking, loitering, littering and other disorderly conduct. Students are subject to discipline for off-campus misconduct even if the behavior was not the subject of criminal prosecution or legal citation.

Some Relevant Municipal Codes:

At a minimum, students should be aware of the following portions of Borough of Glassboro Municipal Code which govern individual, group, and residential property within Glassboro:

Disorderly houses (354-18)

“No person shall keep or maintain a disorderly house or a house of ill fame or allow or permit any house, shop, store or other building owned by or occupied by him or her to be used as a disorderly house or house of ill fame or to be frequented by disorderly persons....”

Common definition of “disorderly house” - A place where individuals reside or which they frequent for purposes that pose a threat to public health, morals, convenience, or safety, and that may create a public nuisance.

Creation of loud and unreasonable noise. (354-22)

- A. “The making, creation or permitting of any unreasonably loud, disturbing and unnecessary noise in the Borough of Glassboro is hereby prohibited.”
- B. “The making, creating or permitting of any loud and unnecessary noise of such character, intensity and duration as to be detrimental to the life, health and welfare of any individual or which, either steadily or intermittently, annoys, disturbs, injures or endangers the comfort, repose, peace or safety of any individual is hereby prohibited.”

Licensing and Regulation of Alcoholic Beverages – Article I.

150-1 Purposes of provisions

“This article is for the purpose of regulating the sale and transportation of alcoholic beverages in the Borough of Glassboro, in the County of Gloucester, in accordance with the provisions of the act of the Legislature entitled "An Act Concerning Alcoholic Beverages," being Chapter 436 of the Laws of 1933, its supplements and amendments, Editor's Note: See N.J.S.A. 33:1-1 et seq. and in accordance with the rules and regulations issued or to be promulgated by the State Commissioner of Alcoholic Beverage Control applicable thereto.”

150-4 Licenses required

“It shall be unlawful to sell or distribute alcoholic beverages in the Borough of Glassboro, in the County of Gloucester, without a license previously applied for and granted pursuant to the provisions of said Act.”

[Sale/supplying of Alcohol]

150-19 Violations and penalties for certain other infractions.

“Any person who shall possess, sell, distribute or transport any alcoholic beverage in violation of this article, or who shall import, own, possess, keep or store in said Borough of Glassboro alcoholic beverages with intent to sell, distribute or transport alcoholic beverages in violation of the provisions of this article, or who shall own, possess, keep or store in said Borough of Glassboro any implement or paraphernalia for the sale, distribution, transportation or warehousing of alcoholic beverages with intent to use the same in the sale, distribution, warehousing or transportation of alcoholic beverages in violation of this article or to aid or abet another in the sale, distribution, warehousing or transportation of alcoholic beverages in violation of this article, shall be subject, upon conviction, to a fine or not less than \$200 and not more than \$1,000 or imprisonment for not more than 90 days or community service for not more than 90 days, or both such fine and imprisonment, in the discretion of the court.”

Possession or Consumption by Underage Persons on Private Property.

150-29 Underage drinking. “It shall be unlawful for any person under the legal age who, without legal authority, knowingly possesses or knowingly consumes an alcoholic beverage on private property.”

150-30 Violations and penalties. “Any person violating the provisions of this article shall, in accordance with the provisions of N.J.S.A. 40:48-1, as amended, be punished by a fine of \$250 for a first offense and \$350 for any subsequent offense.”

Consumption of alcoholic beverages in public and quasi-public places. (354-5)

- A. “It shall be unlawful for any person to consume any alcoholic beverage or to possess any alcoholic beverage in an open container with intent to consume the same on any sidewalk, street, avenue, highway, public parking lot or other public place, or in any motor vehicle not on private property, within the Borough of Glassboro at any time.”
- B. “It shall be unlawful for any person to consume any alcoholic beverage or to possess any alcoholic beverage in an open container with intent to consume the same on any parking lot, yard or other open area which is open to the public or to which the public is invited at any time.”

Violations and penalties; disposition of fees. (354-27)

“Each and every person violating any of the provisions of this chapter shall, upon conviction thereof, forfeit and pay a fine of not less than \$100 and not more than \$1,000 or by imprisonment for not more than 90 days or by serving a period of 90 days of community service, or both, in the discretion of the court.”

Application of Standard Sanctions *

Standard sanctions have been adopted by Rowan University to respond to substance abuse-related violations, off-campus conduct violations, as well as weapon and violence violations of the Student Code of Conduct. Rowan University is deeply concerned about the extent to which some students engage in underage consumption of alcohol, unlawful use of drugs, and/or consumption of alcohol or other drugs to a degree that renders them in need of emergency medical intervention or other extraordinary assistance. In addition, Rowan University seeks to deter students from engaging in conduct that poses risks to the safety and well-being of the individual student and/or the University and Glassboro community as a whole. Standard sanctions are intended to alert students and other members of the University community to the seriousness of alcohol- and drug-related behaviors, violence, and safety violations; provide meaningful consequences for violations of the Student Code of Conduct; and, ensure that students are provided opportunities to access education, counseling, and support.

Standard sanctions apply only to those offenses described in the attached grids #1-4. Standard sanctions listed in all grids apply to misconduct that occurs both on-campus and off-campus, at the discretion of the Dean of Students or designee. Incidents falling within the Student Code of Conduct but not described in the attached grids will be handled on a case-by-case basis in light of all the circumstances.

Please Note: Students found responsible for multiple violations described in the attached grids will receive the cumulative sanctions associated with each violation. (Example - A student who is found responsible in a single incident for the first violations of maintaining a disorderly house, supplying alcohol to underage persons and selling alcohol should expect to receive a sanction which includes a fine of \$700, Completion of Alcohol and Other Drugs Education Program, Mandatory participation in the Off Campus Living Workshop, Disciplinary Probation and Notification of Parent/Guardian).

#1 - Standard Sanctions for Substance Abuse-Related Violations

Category	First Violation	Second Violation	Third Violation
Use or possession of alcohol under prohibited circumstances	Up to \$100 fine, Completion of Alcohol and Other Drugs Education Program, Community Restitution hours, Disciplinary Probation, Notification of Parent/Guardian (Dependant student)	Minimum of \$200 fine, Completion of Substance Assessment, Community Restitution hours, Disciplinary Probation (remainder of academic career), Notification of Parent/Guardian (Dependant student)	Minimum of \$400 fine, Completion of Substance Assessment, Disciplinary Probation (remainder of academic career), Suspension of Campus Housing Privileges and/or University Suspension, Notification of Parent/Guardian (Dependant student)
Supplying alcohol to underage person(s)	Up to \$400 fine, Completion of Alcohol and Other Drugs Education Program, Community Restitution hours, Disciplinary Probation, Notification of Parent/Guardian (Dependant student)	Minimum of \$500 fine, Completion of Substance Assessment, Disciplinary Probation (remainder of academic career), Suspension of Campus Housing Privileges and/or University Suspension, Notification of Parent/Guardian (Dependant student),	University Suspension or Expulsion, Notification of Parent/Guardian (Dependant student)
Sale of alcohol	Up to \$300 fine, Completion of Alcohol and Other Drugs Education Program, Community Restitution hours, Disciplinary Probation, Notification of Parent/Guardian (Dependant student)	Minimum of \$400 fine, Completion of Substance Assessment, Disciplinary Probation (remainder of academic career), Suspension of Campus Housing Privileges and/or University Suspension, Notification of Parent/Guardian (Dependant student)	University Suspension or Expulsion, Notification of Parent/Guardian (Dependant student)
Extreme intoxication or other substance abuse-related behavior posing a substantial risk to the health and well-being of self and/or others, including driving while intoxicated.	Up to \$400 fine, Completion of Substance Assessment, Community Restitution hours, Disciplinary Probation (remainder of academic career), Suspension of Campus Housing Privileges and/or University Suspension, Notification of Parent/Guardian (Dependant student)	University Suspension or Expulsion, Notification of Parent/Guardian (Dependant student)	University Expulsion, Notification of Parent/Guardian (Dependant student)

Category	First Violation	Second Violation	Third Violation
Use or possession of illegal drugs or drug paraphernalia	Up to \$400 fine, Completion of Substance Assessment, Community Restitution hours, Disciplinary Probation, , Suspension of Campus Housing Privileges, Notification of Parent/Guardian (Dependant student)	Minimum of \$500 fine, Completion of Substance Assessment, Disciplinary Probation (remainder of academic career), Notification of Parent/Guardian (Dependant student), University Suspension	University Suspension or Expulsion, Notification of Parent/Guardian (Dependant student)
Manufacture, sale, purchase, or distribution of illegal drugs or controlled substances	Expulsion, Notification of Parent/Guardian (Dependant student)		

#2 - Standard Sanctions for Violations of laws off campus

Category	First Violation	Second Violation	Third Violation
Maintaining a disorderly house	Mandatory participation in the Off Campus Living Workshop, Disciplinary Probation, Notification of Parent/Guardian (Dependant student)	Extended Disciplinary Probation up to University Suspension (minimum of 1 semester), Notification of Parent/Guardian (Dependant student)	University Suspension (minimum of 1 year), Notification of Parent/Guardian (Dependant student)
Creating loud and unreasonable noise	Mandatory participation in the Off Campus Living Workshop, Disciplinary Probation, Notification of Parent/Guardian (Dependant student)	Extended Disciplinary Probation up to University Suspension (minimum of 1 semester), Notification of Parent/Guardian (Dependant student)	University Suspension (minimum of 1 year), Notification of Parent/Guardian (Dependant student)
Public Disorderly Conduct	Official Warning up to Mandatory participation in the Off Campus Living Workshop and/or Disciplinary Probation, Notification of Parent/Guardian (Dependant student)	Extended Disciplinary Probation up to University Suspension (minimum of 1 semester), Notification of Parent/Guardian (Dependant student)	University Suspension (minimum of 1 year), Notification of Parent/Guardian (Dependant student)

#3 - Standard Sanctions for Weapons-Related Violations

Category	Sanction
Possession of a prohibited weapon or other dangerous object, including, but not limited to firearms, BB guns, air rifles, explosive devices, fireworks, or any other dangerous, unlawful, or hazardous object or material	Disciplinary Probation, University Suspension, or Expulsion; Suspension of Campus Housing Privileges (if the student is not Suspended from the University and lives in Campus Housing) and other educational sanctions, Notification of Parent/Guardian (Dependant student),
Any improper use, attempted use, or threat of use of a weapon or other dangerous, illegal, or hazardous object; any improper use as a weapon of any otherwise permitted object or material	University Suspension or Expulsion, Notification of Parent/Guardian (Dependant student)

#4 - Standard Sanctions for Violence-Related Violations

Category	Sanction
Physical harm or threat of physical harm without a weapon resulting in little or no physical injury to involved persons	Disciplinary probation, University Suspension, or Expulsion; Suspension of Campus Housing Privileges (if the student is not Suspended from the University and lives in Campus Housing), Referral to the Counseling Center for Anger Management and other educational sanctions, Notification of Parent/Guardian (Dependant student)
Physical harm without a weapon resulting in significant physical injury to another person	University Suspension or Expulsion, Notification of Parent/Guardian (Dependant student)

Additional factors to be considered in determining sanctions will be the following, which students should expect to result in sanctions in excess of those described in the grids above:

- where a student is found responsible for multiple violations of the Student Code of Conduct in a single incident that also involves violations not described on the Standard Sanctions grids;
- where a student is already on a sanction status equal to or greater than the standard sanction for a subsequent offense; and/or
- where a specific incident presents exacerbating circumstances, an ongoing risk to persons or property, or other serious concerns.

In these situations, the appropriate sanctions will be determined on a case-by-case basis in light of all the circumstances.

The Assistant Dean of Students, the Campus Hearing Board or the appropriate Appeal Officer/Board will consider the presence of substantial mitigating or other appropriate circumstances when determining a sanction.

***Interim Spring 2010**