ROWAN UNIVERSITY
BOARD OF TRUSTEES MEETING

February 17, 2016

AGENDA

SCHEDULE
3:00 p.m.

CLOSED SESSION
Room 221
Chamberlain Student Center
Personnel, Real Estate, and Litigation Matters

PUBLIC SESSION
Eynon Ballroom
Chamberlain Student Center
4:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETINGS ACT STATEMENT

APPROVAL OF MINUTES FOR JANUARY 6, 2016

PRESIDENT’S REPORT

PUBLIC COMMENTS REGARDING PENDING RESOLUTIONS

Please Note: Individuals may speak only in reference to those resolutions under consideration for Board Action. All other comments will be heard prior to New Business if the President’s Office was properly notified.

ACTION ITEMS FOR CONSENT AGENDA

2016.02.01 APPROVAL TO MOVE THE DEPARTMENT OF GEOGRAPHY AND ENVIRONMENT TO THE SCHOOL OF EARTH AND ENVIRONMENT

Summary Statement: Relocating the Department of Geography and Environment better supports the academic mission of the respective program. This resolution authorizes the President to move the Department of Geography and Environment from the College of Humanities and Social Sciences to the School of Earth and Environment effective July 1, 2016.
2016.02.02 ACCEPTANCE OF FY15 ANNUAL AUDIT
Summary Statement: This resolution is seeking the approval of the FY15 Financial Statement Audit. The audit was conducted by KPMG LLP. KPMG has issued an unmodified opinion. No management letter will be issued as no significant deficiencies were reported and no material weaknesses were noted as a result of the audit procedures. Legislation requires an annual audit of University funds by a certified public accounting firm. The University selected KPMG LLP to complete the FY15 audit. The Audit Committee of the Board of Trustees reviewed the draft financial statement at its January 15, 2016 meeting.

2016.02.03 APPROVAL OF CONTRACT FOR CUSTOMER RELATIONSHIP MANAGEMENT SOFTWARE
Summary Statement: The Strategic Enrollment Management Office determined that it was in need of recruitment services. In 2013, the Office spoke to six vendors before deciding on Hobson’s which was determined to be the most comprehensive system and most cost effective through its Naviance pages as well as sponsorship at its summer institute. The vendor has proven in the last fiscal year to be critical to the objective of providing vital recruitment information and service. The Strategic Enrollment Management Office needs to renew the contract for FY16 for an amount not to exceed $120,000 and is subject to renewal for up to two successive years for the same services.

2016.02.04 APPROVAL OF DELEGATION OF AUTHORITY FOR PURCHASE OF INSURANCE AGREEMENTS
Summary Statement: The resolution approves a delegation of authority to execute insurance contracts to the President and the Senior Vice President for Finance and Chief Financial Officer provided same are obtained through an industry accepted practice, and within the FY17 budget as approved by the Board, and such contracts are reported publicly at the next public meeting of the Board following the award.

2016.02.05 APPROVAL OF SUMMER RENTAL RATES
Summary Statement: This resolution establishes daily rental rates for housing facilities operated by the University during the summer. These charges will apply to all persons renting University housing spaces during the Summer of 2016 but shall not apply to rentals of space through the Office of Conference and Event Services.

2016.02.06 AWARD OF CONTRACT WITHOUT COMPETITIVE BIDDING FOR PROFESSIONAL CONSULTING SERVICES
Summary Statement: This resolution authorizes a contract with Tripp Umbach of Pittsburgh, Pennsylvania for professional consulting services to be provided in connection with a feasibility analysis for the leaders at Rowan University School of Osteopathic Medicine and AtlantiCare to understand the impacts associated with a potential four year branch campus of a medical school developed in partnership with a leading health system in Atlantic City. This cost will be split evenly between the parties.
AUTHORIZING CONTRACT FOR SERVICES OF WINNING STRATEGIES WASHINGTON AS FEDERAL GOVERNMENTAL AFFAIRS AGENT

Summary Statement: This resolution authorizes a contract between Rowan University and Winning Strategies Washington an experienced federal government relations firm with expertise at the federal level for the period March 1, 2016 through June 30, 2016, with an option to extend through June 30, 2017. Funds to pay for this service shall be paid from the discretionary fund of the Rowan University Foundation.

AMEND TOTAL PROJECT BUDGET FOR THE CONSTRUCTION OF THE HEAVY VEHICLE SIMULATOR (HVS) TESTING LABORATORY ON WEST CAMPUS BLOCK 261, LOT 8

Summary Statement: This resolution amends the total project budget for Heavy Vehicle Simulator Testing Laboratory Construction on West Campus, Block 261, and Lot 8.

AMEND TOTAL PROJECT BUDGET FOR THE ROWAN UNIVERSITY SCHOOL OF OSTEOPATHIC MEDICINE SCIENCE CENTER ROOF REPLACEMENT (PHASE II - CONSTRUCTION)

Summary Statement: This resolution amends the construction and other costs associated for replacing the roof of the Science Center on the Rowan University Stratford campus.

AMEND TOTAL PROJECT BUDGET FOR THE DESIGN OF SCIENCE HALL UNDERGRADUATE CHEMISTRY LABS

Summary Statement: This resolution approves the total project budget for the Design of the Science Hall Undergraduate Chemistry Laboratory project.

APPROVAL OF TOTAL PROJECT BUDGET FOR THE REPLACEMENT OF EXTERIOR AND INTERIOR DOORS AT THE STUDENT CENTER FRONT AND BACK ENTRANCES

Summary Statement: This resolution approves the total project budget for the Student Center Replacement of Exterior and Interior Doors for the front and back entrances to the Chamberlain Student Center project.

APPROVAL OF TOTAL PROJECT BUDGET FOR THE DESIGN, PURCHASE AND INSTALLATION OF LOCKERS AND FLOORING FOR THE MEN’S & WOMEN’S LOCKER ROOMS IN THE RECREATION CENTER

Summary Statement: This resolution approves the total project budget for the design, purchase and installation of new phenolic lockers and flooring for the recreation center men’s and women’s locker rooms.

APPROVAL OF TOTAL PROJECT BUDGET FOR THE OWL’S NEST FLOORING AND CABINET UNIT REPLACEMENT IN THE STUDENT CENTER

Summary Statement: This resolution approves the total project budget for the Owl’s Nest flooring and cabinet unit replacement project.
2016.02.14 APPROVAL TO ENTER INTO AN AGREEMENT WITH THE COOPER HEALTH SYSTEM FOR MANAGEMENT OF A GRADUATE MEDICAL EDUCATION PROGRAM
Summary Statement: This resolution authorizes Rowan to enter into an agreement for Management of a Graduate Medical Education Program with Cooper that shall run coterminous with the current affiliation agreement that Rowan has in place with Cooper.

2016.02.15 APPROVAL OF TOTAL PROJECT BUDGET FOR THE ROWAN UNIVERSITY SCHOOL OF OSTEOPATHIC MEDICINE ACADEMIC SUPPORT SPACE PROJECT
Summary Statement: This resolution approves the total project budget of $550,000 for the creation of a project account for the renovation of current and new academic support space for the School of Osteopathic Medicine of Rowan University.

ACTION ITEMS

2016.02.16 PERSONNEL ACTIONS
Summary Statement: This resolution approves personnel actions which include the hiring of new appointments, full-time temporary faculty, adjuncts, coaches and graduate research/teaching fellows.

2016.02.17 REAPPOINTMENT OF FACULTY AND PROFESSIONAL STAFF TO A SECOND YEAR CONTRACT
Summary Statement: This resolution seeks approval for the reappointment of faculty, librarians, and professional staff to a second year contract.

2016.02.18 APPROVAL OF SABBATICAL LEAVES
Summary Statement: This resolution grants sabbatical leave to identified faculty members for the 2016-2017 academic year and 2017 calendar year.

2016.02.19 AUTHORIZATION OF LEASE AGREEMENT BETWEEN ROWAN UNIVERSITY AND GEN 3 PROPERTIES LLC RELATING TO THE SCHOOL OF OSTEOPATHIC MEDICINE
Summary Statement: This resolution authorizes the negotiation and execution of a maximum seven (7) year Lease Agreement between Rowan University and Gen 3 Properties, LLC, relating to academic support and classroom space for SOM for 12,930 square feet at a price not to exceed $1,889,312 over seven years located at 113 E. Laurel Road, Stratford, New Jersey. The commencement date of this lease is expected to be on or about March 1, 2016.
2016.02.20 AUTHORIZATION OF NEGOTIATION AND EXECUTION OF A LEASE OR USE AGREEMENT BETWEEN ROWAN UNIVERSITY AND THE BOROUGH OF GLASSBORO AND/OR CONSOLIDATED RAIL CORPORATION AND/OR NEW JERSEY TRANSIT

Summary Statement: This resolution authorizes the negotiation and execution of a lease, license, or land use agreement between Rowan and the Borough of Glassboro and/or Consolidated Rail Corporation and/or New Jersey Transit Corporation.

2016.02.21 CONFERRAL OF HONORARY DEGREE FOR JOHN H. BECK

Summary Statement: This resolution approves the awarding of an honorary Doctor of Music degree to John H. Beck for his distinguished career, his contributions to the art of percussion music and performance, and his dedication to advancing the field of music education.

2016.02.22 CONFERRAL OF HONORARY DEGREE FOR DERRICK PITTS

Summary Statement: This resolution approves the awarding of an honorary Doctor of Science degree to Derrick Pitts for his contributions to the advancement of the fields of science and education.

2016.02.23 CONFERRAL OF HONORARY DEGREE FOR ROBERT BRAUN

Summary Statement: This resolution approves the awarding of an honorary Doctor of Engineering degree to Robert Braun for his contributions to Rowan University, higher education, his profession and South Jersey.

2016.02.24 CONFERRAL OF HONORARY DEGREE FOR SENATOR FRED H. MADDEN, JR.

Summary Statement: This resolution approves the awarding of an honorary Doctor of Law degree to Senator Fred H. Madden, Jr. for his contributions to Rowan University, higher education, the law enforcement community, and the State of New Jersey.

2016.02.25 CONFERRAL OF HONORARY DEGREE FOR ROBERT O. CARR

Summary Statement: This resolution approves the awarding of an honorary Doctor of Humanities degree to Robert O. Carr for his contributions to business, civic engagement, and to improving access to higher education for disadvantaged youth.
REPORT ON THE COOPER MEDICAL SCHOOL OF ROWAN UNIVERSITY – PAUL KATZ

REPORT ON THE ROWAN UNIVERSITY SCHOOL OF OSTEOPATHIC MEDICINE – TOM CAVALIERI

REPORT ON THE HENRY M. ROWAN COLLEGE OF ENGINEERING – ANTHONY LOWMAN

REPORT FROM CHAIR OF THE SOUTH JERSEY TECHNOLOGY PARK BOARD – LISA MORINA

REPORT FROM CHAIR OF FOUNDATION BOARD – JOSEPH BOTTAZZI

REPORT FROM STUDENT TRUSTEE – KUNAL PATEL

PUBLIC COMMENTS

Individual remarks must be consistent with the topics previously listed with the President’s Office.

NEW BUSINESS

COMMENTS BY TRUSTEES

ADJOURNMENT