Graduation vs. Commencement

Graduation...

• is the successful completion of a student’s major/minor/concentration and the issuing of a diploma.

Commencement...

• is the celebration of your time and hard work at Rowan University.

www.rowan.edu/graduation
**Step 1: Apply to Graduate**

**Graduation Dates & Deadlines**

<table>
<thead>
<tr>
<th>Term you expect to graduate:</th>
<th>Deadline dates for student to apply to graduate:</th>
<th>Deadline dates for Academic Advisors to review any submitted graduation applications:</th>
<th>Dates when degrees will be awarded in system and posted on transcripts:</th>
<th>Date that will be posted on the transcript and official diploma:</th>
<th>Date official diploma will be mailed to you:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2016 term</td>
<td>July 1 – September 30</td>
<td>October 17 – November 4</td>
<td>January 2017</td>
<td>December 30, 2016</td>
<td>February 2017</td>
</tr>
<tr>
<td>Spring 2017 term</td>
<td>January 3 – February 28</td>
<td>March 20 – April 7</td>
<td>June 2017</td>
<td>May 30, 2017</td>
<td>August 2017</td>
</tr>
<tr>
<td>Summer 2017 term</td>
<td>April 3 – June 1</td>
<td>June 19 – July 7</td>
<td>September 2017</td>
<td>August 30, 2017</td>
<td>October 2017</td>
</tr>
</tbody>
</table>
Step 1: Apply to Graduate

- Students should meet with their advisors, review their transcripts and GRAD reports to ensure that they have met all major/minor/concentration and University requirements.

- Students must apply for Graduation online through Self-Service Banner. Select “Apply to Graduate.”

- After the application is submitted, students will receive email confirmation, which should be printed and kept for their records. This email includes instructions for Commencement.

- Students can verify the information on their application (diploma name, mailing address, etc.) through Self-Service – select “View Pending Graduation Applications.”

- All Graduation information will be sent to students’ Rowan email addresses only. Please check your email often.
Online Walking but NOT Graduating Form

Will you complete your degree requirements in Summer or Fall 2017, want to walk in the Commencement Ceremony and fit the parameters below?

- I am an undergraduate student and will have 12 or fewer credits to complete.
- I am a graduate student (master’s level only) and will have 6 or fewer credits to complete and/or the only remaining requirement I have will be my thesis.

If you fit one of the parameters listed above, AND you want to walk in the 2017 Commencement Ceremony, you MUST complete an online “Walking but NOT Graduating Form” by March 10.

(Students apply through SSB – Student Tab – “Online Walking Application”).
Diplomas

- The final review of Spring 2017 Graduation Applications will occur during June 2017 (after all final grades are submitted). Summer 2017 applications will be reviewed/awarded in September 2017.

- Students will be notified by email when their degree is awarded or if there are issues regarding their application.

- Diplomas will list majors only. Minors, concentrations and specializations will appear on your final transcript.

- Diplomas are mailed directly from Herff Jones and students will receive email notification when their diploma ships.

- Each student receives one complimentary final transcript. This will be mailed separately.
University Honors

3.450 – 3.649 Cum Laude
3.650 – 3.849 Magna Cum Laude
3.850 – 4.000 Summa Cum Laude

• For graduation, university honors are based on students’ final cumulative GPA and will be printed on students’ diplomas and transcripts.

• For Commencement, university honors are based on the cumulative GPA earned at the end of the Fall semester. This GPA is given to Barnes & Noble for students to purchase the coordinating honor cord and will be noted, with a symbol, in the Commencement program.
Commencement 2017
Commencement Week 2017

**Fast Facts:**

- Tuesday, May 9 – Friday, May 12
- Graduate and Undergraduate students walk together
- **ALL** rain ceremonies require tickets
- Each student is eligible for four (4) rain tickets for guests
- Extra tickets are **NOT** available
- Ceremonies are streamed/simulcast
- Rowan.edu/commencement
Step 2: Confirm Participation

Complete these steps by April 17 to register for Commencement:

- Visit rowan.edu/selfservice
- Access Banner services and enter ID and PIN
- Select “Student and Financial Aid”
- Click on “Commencement”
- Click on “Commencement Attendance Confirmation” and follow prompts
Step 3: Caps & Gowns

Candidates for graduation must wear a cap and gown to participate in the ceremony.

- Commencement Fair – **April 3-6**, 10 a.m. to 6 p.m. at Rowan Barnes & Noble
  - A representative from the gown manufacturer will be on site to assist with gown sizing. In addition, other vendors will showcase class rings, diploma frames, announcements and other Commencement-related items.

- Caps and gowns are available for purchase from Monday, April 3 through Monday, May 8. Caps and gowns are keepsakes and do not need to be returned after Commencement. (Cannot guarantee sizes after 4/28)

- Custom doctoral gowns – Contact **Valerie Wojcik** at 856-881-5954 or wojcik@rowan.edu to schedule a fitting. Orders must be placed by **March 17, 2017**.
Step 3: Caps & Gowns - 2017 pricing

<table>
<thead>
<tr>
<th>Degree Level</th>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor’s</td>
<td>Cap, Gown and Tassel</td>
<td>$41.98</td>
</tr>
<tr>
<td>Master’s</td>
<td>Cap, Gown, Silver Tassel &amp; Hood</td>
<td>$79.98</td>
</tr>
<tr>
<td>Educational Specialist</td>
<td>Cap, Gown, Blue Tassel &amp; Hood</td>
<td>$89.98</td>
</tr>
<tr>
<td>Doctoral</td>
<td>Cap, Gown, Gold Tassel &amp; Hood</td>
<td>$97.98</td>
</tr>
</tbody>
</table>

Academic honor cords available at Rowan Barnes & Noble for $13.98.
Step 4: Guest Tickets

AFTER confirming Commencement Participation:

• Each student registered to participate is eligible for four (4) guest tickets for rain ceremonies
  – Tickets are not needed for outdoor venues
  – Participating students do not need tickets

• Tickets will be available May 1 from the Commencement website

• Extra tickets are NOT available

• Children under the age of six (6) who will sit on a lap during the entire ceremony do not require tickets
Step 4: Guest Tickets

Sample E-Ticket
Step 4: Guest Tickets - FAQs

• Students who do not complete the Commencement Participation Form (Step 2) by **April 17, 2017** will not be eligible for tickets.

• You must print your tickets prior to arriving at Commencement. Tickets will not be printed on site. All guests must have a printed ticket to enter indoor venues. Each ticket is unique and cannot be scanned twice.

• Guests arriving to venues without tickets will be directed to simulcast viewing sites. Seating is limited and is available on a first-come, first-served basis. Doors will close once capacity has been reached.
Commencement Week 2017
Tuesday, May 9

9 a.m. Student Arrival / Line-up
10 a.m. Ceremony at University Green
  • Rohrer College of Business

1 p.m. Student Arrival / Line-up
2 p.m. Ceremony at University Green
  • College of Humanities & Social Sciences
  • School of Earth & Environment

All ceremonies are simulcast – visit rowan.edu/commencement for locations.
Commencement Week 2017
Wednesday, May 10

9 a.m. Student Arrival / Line-up
10 a.m. Main Ceremony at University Green
    • College of Communication & Creative Arts (CCCA)
    • College of Performing Arts (CPA)

College Secondary Ceremonies to follow:
    • CCCA remains on the University Green
    • CPA reports to Pfleeger Concert Hall, Wilson Hall

3 p.m. Student Arrival / Line-up
4 p.m. Ceremony at University Green
    • College of Education

All ceremonies are simulcast – visit rowan.edu/commencement for locations.
Commencement Week 2017
Thursday, May 11

9 a.m. Student Arrival / Line-up
10 a.m. Ceremony at University Green
  • Henry M. Rowan College of Engineering

1 p.m. Student Arrival / Line-up
2 p.m. Ceremony at University Green
  • College of Science & Mathematics

All ceremonies are simulcast – visit rowan.edu/commencement for locations.
Commencement Week 2017
Friday, May 12

9 a.m. Student Arrival / Line-up
10 a.m. Ceremony at University Green
• School of Health Professions

1 p.m. Student Arrival / Line-up
2 p.m. Ceremony at University Green
• School of Osteopathic Medicine
• Graduate School of Biomedical Sciences

5 p.m. Student Arrival / Line-up
6 p.m. Ceremony at University Green
• Cooper Medical School of Rowan University

All ceremonies are simulcast.
Visit rowan.edu/commencement for locations.
What if it rains?

- In the event of a severe rainstorm, the ceremony on the University Green will be cancelled.

- All college ceremonies will be moved to their assigned indoor locations.

- All rain ceremonies REQUIRE tickets.

- Inclement weather notifications will be announced the morning of Commencement, beginning at 7 a.m., on:
  - WGLS-FM 89.7
  - rowan.edu
  - Rowan University, 856-256-INFO
## Commencement Week 2017 Rain Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>Ceremony</th>
<th>Time</th>
<th>Rain Location</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TUESDAY, MAY 9</strong></td>
<td>Military College of Business ceremony</td>
<td>10 a.m.</td>
<td>Esby Gymnasium (ONLY Master of Business Administration, Entrepreneurship, Human Resource Management, Management, MIS &amp; Supply Chain and Logistical Systems majors)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Rec Center (ONLY Accounting &amp; Finance majors)</td>
</tr>
<tr>
<td></td>
<td>College of Humanities &amp; Social Sciences and School of Earth &amp; Environment ceremony</td>
<td>2 p.m.</td>
<td>Esby Gymnasium (All School of Earth &amp; Environment majors and all CHSS majors except Law/Justice, Liberal Studies &amp; Criminal Justice majors)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Rec Center (ONLY Law/Justice, Liberal Studies &amp; Criminal Justice majors)</td>
</tr>
<tr>
<td><strong>WED., MAY 10</strong></td>
<td>College of Communication &amp; Creative Arts secondary ceremony</td>
<td>10 a.m.</td>
<td>Esby Gymnasium (ONLY Advertising, Journalism, Public Relations and Writing Arts majors)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Rec Center (ONLY Art/Studio Art, Communication Studies and Radio/TV/Film majors)</td>
</tr>
<tr>
<td></td>
<td>College of Performing Arts secondary ceremony</td>
<td>10 a.m.</td>
<td>Pfleeger Concert Hall (Wilson Hall)</td>
</tr>
<tr>
<td></td>
<td>College of Education ceremony</td>
<td>4 p.m.</td>
<td>Esby Gymnasium (ONLY Undergraduate students)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Rec Center (ONLY Graduate students)</td>
</tr>
<tr>
<td><strong>THURS., MAY 11</strong></td>
<td>Henry M. Rowan College of Engineering ceremony</td>
<td>10 a.m.</td>
<td>Esby Gymnasium</td>
</tr>
<tr>
<td></td>
<td>College of Science &amp; Mathematics ceremony</td>
<td>2 p.m.</td>
<td>Esby Gymnasium (ONLY Biochemistry, Bioinformatics, Biological Science, Biophysics, Chemistry, Computer Science, Computing and Informatics, Data Analytics, Liberal Studies: Math/Science, Mathematics, Pharmaceutical Science, Physical Sciences/Chemistry, Physical Sciences/Physics, Physics &amp; Translational Biomedical Sciences majors)</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Rec Center (ONLY Applied Behavior Analysis, Clinical Mental Health Counseling, Clinical Psychology, Psychological Science &amp; Psychology majors)</td>
</tr>
<tr>
<td><strong>FRIDAY, MAY 12</strong></td>
<td>School of Health Professions ceremony</td>
<td>10 a.m.</td>
<td>Esby Gymnasium</td>
</tr>
<tr>
<td></td>
<td>School of Osteopathic Medicine and Graduate School of Biomedical Sciences ceremony</td>
<td>2 p.m.</td>
<td>Esby Gymnasium</td>
</tr>
<tr>
<td></td>
<td>Cooper Medical School of Rowan University ceremony</td>
<td>6 p.m.</td>
<td>Esby Gymnasium</td>
</tr>
</tbody>
</table>

**ALL RAIN CEREMONIES REQUIRE TICKETS.**
Special Needs Seating & Parking

Seating
• Special needs seating is available at all ceremonies
• Seating is limited to individuals with disabilities and ONE companion
• Special needs seating is assigned on a first-come, first-served basis

Parking
• Special needs parking passes are assigned by the University Parking Office
• A government-issued handicap hang-tag and/or placard will not guarantee parking during Commencement. You must contact the University for an assigned space.
• Special Needs parking is managed by Elaina Surace in the Parking Office. Contact Suracem@rowan.edu for reservations and instructions.
Additional Commencement information

- **Rehearsal**: Only Cooper Medical School of Rowan University, School of Osteopathic Medicine and Graduate School of Biomedical Sciences will have a Commencement rehearsal.

- **Student and general guest parking**: Use Lots B, C, D, O and O-1

- **Shuttles/golf carts**: Available throughout campus to assist guests – specifically those with special needs.

- **Marshals/Ushers**: Rowan staff will be on hand to help you and your guests.
Additional Commencement information

- **Line-up**: Arrive one hour before ceremony start time and line up by major (not in alphabetical order by last name) at back of University Green.

- **Pronunciation of names**: Spell your name phonetically on card provided by marshals.

- **Commencement photos**: Photographers at each ceremony.
Commencement tips

- Read the Commencement website – Check back regularly
- Arrive early!
- Make sure your guests know what to expect
  - Campus map, parking
  - Where to meet after the ceremony
- Dress appropriately for weather
- Move out times and logistics
- Know your rain ceremony details
- Follow us on the University’s Facebook (facebook.com/RowanUniversity) and Twitter (@RowanUniversity)
  - Twitter Chat 1: Feb. 22, 2017 from 5-6 p.m.
  - Twitter Chat 2: April 12, 2017 from 5-6 p.m.
Thank you and congratulations.

Please share this information with fellow students and your family.

rowan.edu/graduation
rowan.edu/commencement
facebook.com/RowanUniversity
@RowanUniversity