While the University had planned for a full return to campus this fall, it is apparent that New Jersey will remain in Stage 2 of its reopening plan for the foreseeable future, so we will begin the fall semester accordingly.

- Courses that require labs, technical and clinical rotations, and hands-on instruction will be offered in person.
- Classes that involve higher-risk activities (likely transmitting more aerosolized droplets), such as theater, music, dance and physical education, will begin in a remote format and will transition to in-person instruction if authorized by the state.
- All other classes, including lectures and seminars, also will begin remotely with many courses designed to transition to in-person instruction (if authorized by the state) and others remaining online.

Four Modes of Delivery

Courses are available in four modes of delivery for this fall. These modes are visible to students as Attributes in their individual course schedules, as well as for each course section in the fall schedule, following directions below.

1. Physical Presence Required
   Unless otherwise specified, you should expect these courses to require physical attendance from the beginning of the semester. Certain courses, including labs, studios, field courses, and other hands-on experiences, occur in specialized spaces with specific equipment or technology and will require physical attendance for some or all of the class sessions. Each instructor will provide more details on the physical attendance requirements for the class. If you must take such a course to stay on track for graduation and you are not able to physically attend the course due to a disability or health condition, please contact the Office of Disability Resources.

2. Physical Presence Optional
   You should expect these courses to start with remote instruction only, and physical attendance would be added as an option if Rowan is permitted to offer more in-person instruction. If Rowan is permitted to offer more in-person instruction, these courses will be held with an instructor and some students in a physical classroom. Students will then have the option to attend all or some class sessions in person while attending the other sessions remotely during the class meeting time. Classrooms have reduced capacities to enable social distancing. You may have rotating or staggered schedules for physical or remote attendance. In this course type, students are never required to physically attend class, but will have the option according to specific instructions provided by the instructor.

3. Fully Virtual With Meeting Time
   These courses will be delivered virtually the entire semester even if Rowan is permitted to expand in-person instruction. These courses will not be assigned to a physical classroom and will never meet physically. There will be specific class times as listed on your class schedule, and during class time, the students and instructor will interact virtually.

4. Fully Virtual With No Meeting Time
   These online courses enable students to access the course material and interact with the instructor and other students at any time and from any place. Developed through Rowan Online, these courses are available to students across the country and world as well as students here at Rowan and fit into any type of schedule. Courses typically have weekly requirements with students having the responsibility to pace themselves and complete required assignments. Online courses are advantageous for working adults, students with families, and other life circumstances where flexibility and balance are needed.
Questions & Answers

Q: I already registered for courses. How do I know how my classes will be delivered?

A: First, follow these instructions to log in to your Self-Service Banner account. Information on how to register is included here, too: sites.rowan.edu/registrar/_docs/registration-quick-reference-guide1.pdf

In Self-Service Banner, click on the “Student” tab at the top, then click on “Registration,” then “View Registration Information.” The screen will show your current fall course schedule on the top panel and your course schedule for a week on the bottom panel.

On the bottom panel, click “Schedule Details” to get an alternate view of your courses.
Key to identifying courses of each of the four modes of delivery:

Click on the course title in either panel. A new box will pop up. On the left, click on “Attributes.” The first Attribute listed will be one of the four course types. Repeat for each of your courses.

In addition, the section information in Schedule Details will also reveal information that can help you interpret the mode of delivery. In the screen shot below, you’ll see four courses, one of which is in each mode of delivery. In many cases, you will find other sections of the same course delivered in different modes. Please be sure to review each section individually to discover all of your options.

1. **Fully Virtual With No Meeting Time**: Financial Wellness
   No class meeting days or times are indicated and no classroom is listed. This section meets asynchronously online for the entire semester.

2. **Fully Virtual With Meeting Time**: Oceans in Crisis
   This section meets at the class time listed fully virtually for the entire semester. Class meeting days and times are indicated but no classroom is listed.

3. **Physical Presence Required**: Quantitative Analysis
   You should plan to physically attend this course for the entire semester unless your instructor provides other guidance. This section is labeled “Physical Presence Required” due to the need to use special lab equipment. Class meeting days and times and a classroom are listed.

4. **Physical Presence Optional**: Rowan 101
   You should expect this section to begin the semester with remote instruction only and to add a physical attendance option if Rowan is authorized to do so. Class meeting days and times and a classroom are listed, so you know that the course at least has the option to meet in person if Rowan is permitted to resume more in-person instruction. To find out if it is Required or Optional to attend in person, click Attributes and check the label there. This section is labeled Physical Presence Optional, so some students may attend physically and others may attend virtually—for a given class session or for the whole semester.
Q: What if I want to change my courses and wish to find sections that are delivered in a specific way?

A: There are two ways to search for courses, in Self-Service Banner (instructions) or in Section Tally (instructions).

To find sections in a given mode of delivery, enter the desired mode of delivery as an Attribute. Alternatively, you can search by Campus: Online or Campus: Remote for Fully Virtual Options, or a physical campus like Main (Glassboro) or Camden for courses that have a Physical Presence option or requirement.

Self-Service Banner

In Self-Service Banner, in Advanced Search under Register for Classes, you can search on the four course types separately under 1 Attribute, or under 2 Campus for a physical campus (either Physical Presence type) or a virtual campus (either Virtual type).

Section Tally

In Section Tally, you can search for the four course types separately under 1 Attribute, or under 2 Campus for a physical campus (either Physical Presence type) or a virtual campus (either Virtual type).

In Section Tally, you can click on the 3 CRN (Course Registration Number; here, 45001) in the left column to open a tab that will show the Attributes for the section, including the mode of delivery.
Q: Will I be able to choose to take some of my courses virtually and some in-person, or do I need to choose one or the other?

A: Students can choose to take some courses virtually and some in person. You will register for each course individually and are free to choose among any types of courses that are available.

Q: Will I be able to attend my classes that meet in person every class period? If not, how will I know when to attend?

A: Maybe, but not necessarily. Whether students can attend every class period in person will depend on factors such as the reduced capacity of the classroom and the nature of the learning activities. Your instructors will notify you if you can attend every class in person, attend some sessions remotely during the class meeting time, or will complete some of the coursework asynchronously, that is, during times you choose yourself in a given week. If physical attendance must be limited, you might attend every other class period, or only during certain parts of the semester. Your instructor will provide more details.

Q: Is it possible that my course schedule could still change?

A: Yes. Although the academic departments have carefully reviewed and updated the fall course schedule, it is possible that features of a course section could still change. This could be the location, time, instructor or mode of delivery. The University will adjust to public health and governmental directives as conditions change before and during the fall semester.

Q: My course schedule lists a class that says “FR Incomplete Schedule” or “placeholder.” What should I do to complete my schedule?

A: Incoming students who need to complete placement testing may find “placeholder” courses on their schedule. If you know that you need to arrange to take a placement test, please email testingservices@rowan.edu from your Rowan student account and include your Banner ID number. If you are not aware that you have to take a placement test or have already taken it, please email advise@rowan.edu to find out the next steps to finalize your course schedule. In some cases, students may have completed testing and their schedule will be updated soon. More information on placement testing is available here.

Q: Why am I getting a prerequisite error when I try to register for an Online course?

A: ONL 00100 Rowan Online Immersion is a noncredit one-hour course that provides an overview for succeeding in Online courses. This is a prerequisite or corequisite for courses delivered in the Fully Virtual with No Meeting Time (Online) format. More information is available here: online.rowan.edu/immersion.

Q: Will how I choose to take my courses in fall semester limit my choices for spring semester?

A: Not at all! Just like in the fall, students in the spring will register for each course individually and will be free to choose among in-person and virtual courses at that time. Although final plans for spring semester are not set, Rowan plans to continue to offer students the same flexible options for spring as for fall. Please consult with your advisor if you plan to make any course changes to make sure your academic plan stays on track.
Q: Will students have the option to select P/NC (Pass/No Credit) grading for fall 2020 courses after the semester is over, as they did for spring?

A: The option to choose P/NC grading after final grades were posted in spring 2020 was a response to the unexpected and emergency move to remote learning. Thus, the expanded P/NC option will not be available for fall 2020. Information on the normal P/NC policy and process are available here: sites.rowan.edu/registrar/forms/registration-related-forms.html.

Q: When is the deadline to change my course schedule for fall?

A: Students may freely change their fall course schedule through Self-Service Banner anytime, 24 hours a day, through the drop/add period of the semester, September 1 through September 8. The Registrar’s website and Rowan Daily Mail will list any adjustments to semester dates and deadlines: sites.rowan.edu/registrar/registration-information/registration-dates.html.

Q: What if I do not have access to a computer for my courses?

A: During Stage 2 of New Jersey’s reopening plan, computer labs are not permitted to be open. It is important that students determine their access to appropriate technology and internet resources to successfully complete their courses.

Devices: If you already have or will be purchasing a laptop or other device, please be sure to review this site for recommended specifications and purchasing options: rowan.edu/laptop. In addition, students are encouraged to consult with their academic advisors about any recommended technologies suggested for their major. Note that some online and local vendors may also provide the option to rent a device.

Internet: While both commuters and campus residents can freely use Rowan’s wi-fi, in the event of a campus closure, students must ensure that they have access to the internet to complete coursework remotely. We encourage you to consult with your internet provider to ensure service is possible where and when you need it.

Financial assistance for technology:
Plan your financial aid package and/or use of refund to purchase technology. The Financial Aid office can help you plan: sites.rowan.edu/financial-aid

Students with emergency financial needs can apply for the Student Emergency Fund here: sites.rowan.edu/deanofstudents/forms/emergencyfunds.html

Watch your Rowan email and the Bursar’s office website for announcements about the application process for the student CARES funding opening again. In late spring, Rowan distributed half of the $7.25 million allocated for students by the federal government due to COVID-related educational disruptions. The next round of applications will be accepted in late summer or early fall. These funds may be used to purchase technology.

Students who are not sure how they can access appropriate technology due to affordability can email deanofstudents@rowan.edu for assistance. The Dean of Students office is located in Suite 210, Chamberlain Student Center.
Q: How do I find out who my academic advisor is?

A: You can find instructions for identifying your academic advisor and scheduling an appointment here: sites.rowan.edu/student-success/advising/advising-directory1/index.html. You can also email advise@rowan.edu with general questions or to ask to be connected with your advisor.

Q: Will I need to wear a mask in class?

A: Yes, all students and instructors are required to wear masks in class.

Q: If all of my courses are being held virtually, can I still live on campus?

A: Yes. Based on Rowan’s current plan for housing, whether or not students’ classes are virtual is not a factor in determining eligibility for a housing assignment.

Q: If one or more of my courses are Physical Presence Required and I need or wish to learn remotely this semester, what should I do?

A: First, check the course schedule to see if your courses might be offered in other modes of delivery. You can also consult with your advisor to determine if you could take the course in a future term instead. If you have a health or disability-related condition that prevents you from attending courses in person, please consult with the Office of Disability Resources. Please note that many of these courses will not require physical attendance each day; it may be possible to complete some portions of the course virtually.