The 15-week spring semester begins on Monday, January 25, 2021 — a week later than originally scheduled. This change will allow for a gradual return to campus after the Winter Break. All classes will be held virtually during the first week, with gradual addition of in-person attendance for many courses in subsequent weeks.

- The University has cancelled Spring Break and will remain open with classes in session during the week of March 15-20.
- Note that many online courses begin on Tuesday, January 19.
  Please check your course schedule carefully to determine the start date of your courses.

### Four Modes of Delivery

Courses are available in four modes of delivery for this fall. These modes are visible to students as Attributes in their individual course schedules, as well as for each course section in the fall schedule, following directions below.

To see the mode of delivery, you can click on the CRN (Course Registration Number) in Section Tally or click on the course title in the Registration screens in Self-Service Banner, then select Attributes.

1. **Physical Presence Required**
   In this course type, students will be required to attend physically for some or all of the class sessions.

   Each instructor will provide more details on the physical attendance requirements for the class. Social distancing guidelines must be met, so students may have rotating or staggered schedules for physical attendance as determined by the instructor. Each instructor will provide more details on the physical attendance requirements for the class. In spring, a wider range of courses (including some lecture courses and seminars) have this mode of delivery.

2. **Physical Presence Optional**
   In this course type, students are never required to physically attend class, but will have the option to do so according to specific instructions provided by the instructor.

   Students will have the option to attend all or some class sessions in person or to attend all sessions remotely during the class meeting time.

3. **Fully Virtual With Meeting Time**
   These remote courses will be delivered virtually the entire semester. These courses will not be assigned to a physical classroom and will never meet physically.

   There will be specific class times as listed on your class schedule, and during class time, the students and instructor will interact virtually.

4. **Fully Virtual With No Meeting Time**
   These asynchronous online courses enable students to access the course material and interact with the instructor and other students at any time; there is no live instruction or class meeting time.

   Courses typically have weekly requirements with students having the responsibility to pace themselves and complete required assignments.

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As needed, the University is fully prepared to transition in response to government directives and public health conditions. Additionally, all classes will be prepared to move to fully remote instruction temporarily or for the remainder of the semester in the event that becomes necessary. The HyFlex mode of delivery permits us to shift between in-person and remote instruction in response to changing public health conditions or individual needs.
Questions & Answers

Q: I already registered for courses. How do I know how my classes will be delivered?

A: First, follow these instructions to log in to your Self-Service Banner account.

Information on how to register is included here, too: sites.rowan.edu/registrar/_docs/registration-quick-reference-guide1.pdf

In Self-Service Banner, click on the “Student” tab at the top, then click on “Registration,” then “View Registration Information.” The screen will show your current fall course schedule on the top panel and your course schedule for a week on the bottom panel.

On the bottom panel, click “Schedule Details” to get an alternate view of your courses.
Key to identifying courses of each of the four modes of delivery:

Click on the course title in either panel. A new box will pop up. On the left, click on “Attributes.” The first Attribute listed will be one of the four course types. Repeat for each of your courses.

In addition, the section information in Schedule Details will also reveal information that can help you interpret the mode of delivery. In the screen shot below, you’ll see four courses, one of which is in each mode of delivery. In many cases, you will find other sections of the same course delivered in different modes. Please be sure to review each section individually to discover all of your options.

1. **Fully Virtual With No Meeting Time**: Financial Wellness
   No class meeting days or times are indicated and no classroom is listed. This section meets asynchronously online for the entire semester.

2. **Fully Virtual With Meeting Time**: Oceans in Crisis
   This section meets at the class time listed fully virtually for the entire semester. Class meeting days and times are indicated but no classroom is listed.

3. **Physical Presence Required**: Quantitative Analysis
   You should plan to physically attend this course for the entire semester unless your instructor provides other guidance. This section is labeled “Physical Presence Required” due to the need to use special lab equipment. Class meeting days and times and a classroom are listed.

4. **Physical Presence Optional**: Rowan 101
   You should expect this section to begin the semester with remote instruction only and to add a physical attendance option if Rowan is authorized to do so. Class meeting days and times and a classroom are listed, so you know that the course at least has the option to meet in person if Rowan is permitted to resume more in-person instruction. To find out if it is Required or Optional to attend in person, click Attributes and check the label there. This section is labeled Physical Presence Optional, so some students may attend physically and others may attend virtually—for a given class session or for the whole semester.
Q: What if I want to change my courses and wish to find sections that are delivered in a specific way?

A: There are two ways to search for courses, in Self-Service Banner (instructions) or in Section Tally (instructions). To find sections in a given mode of delivery, enter the desired mode of delivery as an Attribute. Alternatively, you can search by Campus: Online or Campus: Remote for Fully Virtual Options, or a physical campus like Main (Glassboro) or Camden for courses that have a Physical Presence option or requirement.
Q: Will I be able to choose to take some of my courses virtually and some in-person, or do I need to choose one or the other?

A: Students can choose to take some courses virtually and some in person. You will register for each course individually and are free to choose among any types of courses that are available.

Q: Will I be able to attend my classes that meet in person every class period? If not, how will I know when to attend?

A: Maybe, but not necessarily. Whether students can attend every class period in person will depend on factors such as the reduced capacity of the classroom and the nature of the learning activities. Your instructors will notify you if you can attend every class in person, attend some sessions remotely during the class meeting time, or will complete some of the coursework asynchronously; that is, during times you choose yourself in a given week. If physical attendance must be limited, you might attend every other class period, or only during certain parts of the semester. Your instructor will provide more details.

Q: Is it possible that my course schedule could still change?

A: Yes. Although the academic departments have carefully reviewed and updated the course schedule, it is possible that features of a course section could still change. This could be the location, time, instructor or mode of delivery. The University will adjust to public health and governmental directives as conditions change before and during the semester.

Q: When is the deadline to change my course schedule?

A: Students may freely change their course schedule through Self-Service Banner anytime, 24 hours a day, through the drop/add period of the semester. For spring 2020, the Registrar’s website and Rowan Daily Mail will list any adjustments to semester dates and deadlines: sites.rowan.edu/registrar/registration-information/registration-dates.html.

Q: What technologies are being used for remote course attendance or assignments?

A: All courses will use the Canvas learning management system; Rowan University is no longer using the Blackboard platform. Your instructor will provide instructions on how to access remote class sessions and whether any additional technologies will be required for your course. Students who will be completing courses online in Canvas can register for ONL 00100 Rowan Online Immersion, a noncredit one-hour introduction to online learning. online.rowan.edu/immersion

Q: How can I learn how to use Canvas?

A: Canvas is Rowan’s online learning management system. You can access your portal here: rowan.instructure.com.

Students gain access to course materials 5 days before the start of the course. To learn to use Canvas, any student can register for ONL 00100 Rowan Online Immersion, a noncredit one-hour course that provides an overview for succeeding in Online courses in Canvas.

- More information is available here: online.rowan.edu/immersion
- You can also review the Student Guide to Canvas: community.canvaslms.com/t5/Student-Guide/tkb-p/student
Q: What if I do not have access to a computer for my courses?
A: University computer labs are expected to be open for student usage. See locations here. Information about printing on campus is here.

Devices: If you already have or will be purchasing a laptop or other device, please be sure to review this site for recommended specifications and purchasing options: rowan.edu/laptop. In addition, students are encouraged to consult with their academic advisors about any recommended technologies suggested for their major. Note that some online and local vendors may also provide the option to rent a device.

Internet: While both commuters and campus residents can freely use Rowan’s wi-fi, in the event of a campus closure, students must ensure that they have access to the internet to complete coursework remotely. We encourage you to consult with your internet provider to ensure service is possible where and when you need it.

Financial assistance for technology:
Plan your financial aid package and/or use of refund to purchase technology. The Financial Aid office can help you plan: sites.rowan.edu/financial-aid

Students with emergency financial needs can apply for the Student Emergency Fund here: sites.rowan.edu/deanofstudents/forms/emergencyfunds.html

Students who are not sure how they can access appropriate technology due to affordability can email deanofstudents@rowan.edu for assistance. The Dean of Students office is located in Suite 210, Chamberlain Student Center.

Q: How do I find out who my academic advisor is?
A: You can find instructions for identifying your academic advisor and scheduling an appointment here: sites.rowan.edu/student-success/advising/advising-directory/index.html.
You can also email advise@rowan.edu with general questions or to ask to be connected with your advisor.

Q: Will I need to wear a mask in class?
A: Yes, all students and instructors are required to wear masks in class.

Q: If all of my courses are being held virtually, can I still live on campus?
A: Yes. Based on Rowan’s current plan for housing, whether or not students’ classes are virtual is not a factor in determining eligibility for a housing assignment.

Q: If one or more of my courses are Physical Presence Required and I need or wish to learn remotely this semester, what should I do?
A: First, check the course schedule to see if your courses might be offered in other modes of delivery. You can also consult with your advisor to determine if you could take the course in a future term instead. If you have a health or disability-related condition that prevents you from attending courses in person, please consult with the Office of Disability Resources. Please note that many of these courses will not require physical attendance each day; it may be possible to complete some portions of the course virtually.