



Rowan University

Rowan Institute for Public Policy & Citizenship

College of Humanities & Social Sciences

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RIPPAC Internship Guide – Summer 2025

Please complete and EMAIL to: RIPPAC@rowan.edu

Name of Company / Association / Organization Office of Assemblywoman Anna K. Dunn

Internship Coordinator Jeffrey Wood Coordinator's Phone / Email jwood@njleg.org

Location of Main Office Morristown, NJ # of Summer 2025 Interns Accepted 10

Where will the internship be done?

☒ In the main office ☐ Remotely (student works from home) ☐ Combo At-home & In-Office

Dates / Length of Summer 2025 Internship May - August Required Hours/Week 15

Is there some type of salary or stipend? ☒ If so, how much? ☒

What is the application process? (Please include deadlines & other requirements. Feel free to attach additional pages)

Submit Resume / CV to jwood@njleg.org, or
AswDunn@njleg.org

Intern work areas: Clerical ☒ Research ☒ Errands ☐ Organizing ☒

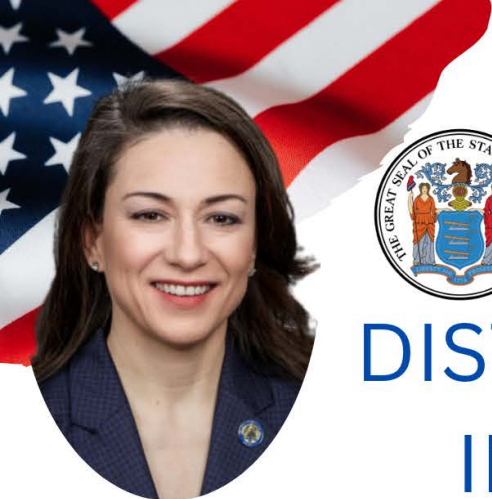
Please explain the work that will be required of the intern: Research, preparation, organization,
constituent services.

Will there be opportunities for the intern to observe:

Internal strategy sessions? ☒ Legislative sessions? ☒ Committee hearings? ☒

Is the intern expected to work evenings and weekends? If so, please explain. No.

Do you have any suggestions for the applicants? (Please use additional pages if necessary)



Aura K. Dunn

Assemblywoman, District 25

DISTRICT OFFICE INTERNSHIP

The office of Assemblywoman Aura Dunn is seeking dedicated interns. This is a unique opportunity to expand knowledge of the public policy process. Opportunities include:

- Conduct policy research and analysis
- Learn about the district and constituent services
- Develop writing and communication skills
- Interact with government officials
- Monitor and develop Legislation
- Visit state agencies

DESIRED SKILLS:

Interested students must have very strong writing and communication skills, and a willingness to commit to a minimum of 15 hours of work per week.

All major fields of study, self-starters, and independent thinkers are welcome.

TO APPLY:

Contact the office with a letter of interest, resume, and writing sample



(973) 206-1876



AswDunn@njleg.org