



## RIPPAC Spring / Summer Internship Guide – 2026

**Please complete and EMAIL as soon as possible to: [RIPPAC@rowan.edu](mailto:RIPPAC@rowan.edu)**

Name of Office / Association / Organization Office of Assemblywoman Carol Murphy

Internship Coordinator Mike Zupko Coordinator's Phone / Email mjzupko@njleg.org

Main Office Address 750 Centerton Road Mt Laurel NJ 08054

**Spring** 2026 Internship? Y N # of Open Intern Positions for Spring 2026 3

**Summer** 2026 Internship? Y N # of Open Intern Positions for Summer 2026 3

Where will the internship be done?

in person Office (In-person)        Remote (Student works from home)        Hybrid       

Dates / Length of Internship        Required Hours/Week 2 days a week, hours are flexible

Is there a salary or stipend? Y N If so, how much? \_\_\_\_\_

What is the application process? (Please include deadlines & other requirements. Feel free to attach additional pages.)  
Send Resume, Letter of interest, and a piece of writing

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Intern work areas: Clerical        Research        Errands        Organizing       

Please explain the work that will be required of the intern: Policy research, some intake for constituents, answering phones, creating lists and data bases for our contacts.

Will there be opportunities for the intern to observe:

Internal strategy sessions?        Legislative sessions?        Committee hearings?       

Is the intern expected to work evenings and weekends? If so, please explain. Not expected but if there is an event they would like to attend they are welcome!

Do you have any suggestions for the applicants? (Please use additional pages if necessary) \_\_\_\_\_

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