

RIPPAC Spring / Summer Internship Guide – 2026

Please complete and EMAIL as soon as possible to: **RIPPAC@rowan.edu**

Name of Office / Association / Organization Assemblywoman Shama A. Haider's Office (LD-37)
Internship Coordinator Mohamed Fayez Coordinator's Phone / Email # - 201-308-7061
Main Office Address 96 Engle St., Englewood, NJ 07631 Email: aswhaider@njleg.org

Spring 2026 Internship? Y N # of Open Intern Positions for Spring 2026 N/A

Summer 2026 Internship? Y N # of Open Intern Positions for Summer 2026 1-2

Where will the internship be done?

Office (In-person) N/A Remote (Student works from home) N/A Hybrid

Dates / Length of Internship Around 3 months Required Hours/Week Min. 3 hours per day, once a week

Is there a salary or stipend? Y N If so, how much? N/A

What is the application process? *(Please include deadlines & other requirements. Feel free to attach additional pages.)*

Applications open end of March, and close by May 21st

Intern work areas: Clerical Research Errands Organizing

Please explain the work that will be required of the intern: Typically, they will be given a research project and additional tasks such as replying to emails or making phone calls.

Will there be opportunities for the intern to observe:

Internal strategy sessions? Legislative sessions? Committee hearings?

Is the intern expected to work evenings and weekends? If so, please explain. No, volunteer opportunities may arise, however, we would not require them to attend or work outside of their agreed upon hours

Do you have any suggestions for the applicants? *(Please use additional pages if necessary)* _____

If you do apply, understand this is in person only, no Mondays or Fridays, and availability from 10AM-4PM.