

RIPPAC Spring / Summer Internship Guide – 2026

Please complete and EMAIL as soon as possible to: **RIPPAC@rowan.edu**

Name of Office / Association / Organization Camden County Clerks Office

Internship Coordinator Michael Porch Coordinator's Phone / Email Michael.porch@camdencounty.com/856-225-5421

Main Office Address 520 Market Street, Camden NJ 08102

Spring 2026 Internship? NO # of Open Intern Positions for Spring 2026

Summer 2026 Internship? YES # of Open Intern Positions for Summer 2026 2

Where will the internship be done?

X Office (In-person) _____ Remote (Student works from home) _____ Hybrid

Dates / Length of Internship May 15th to August 31st Required Hours/Week Up to 35 hours a week

Is there a salary or stipend? YES If so, how much? \$20/hr

What is the application process? *(Please include deadlines & other requirements. Feel free to attach additional pages.)*

Applicants should provide a resume and cover letter for consideration. Top applicants will be invited to interview for the internship.

Intern work areas: Clerical _____ Research X Errands _____ Organizing _____

Please explain the work that will be required of the intern: This is a Data-driven internship that will require candidates to dive into election and GIS data and present their findings directly to the County Clerk's leadership team. Interns will work with the Clerk's Election Division, the Board of Elections, and other county departments to accomplish their goal.

Will there be opportunities for the intern to observe:

Internal strategy sessions? X Legislative sessions? _____ Committee hearings? _____

Is the intern expected to work evenings and weekends? If so, please explain. There will be an opportunity to work on Primary Election Night with the County Clerk's Election Staff

Do you have any suggestions for the applicants? *(Please use additional pages if necessary)* A general understanding of spreadsheets and data is preferred.