

RIPPAC Spring / Summer Internship Guide – 2026

Please complete and EMAIL as soon as possible to: **RIPPAC@rowan.edu**

Name of Office / Association / Organization New Jersey Reentry Corporation

Internship Coordinator Olena Lazar Coordinator's Phone / Email olazar@njreentry.org 551-256-9713

Main Office Address 951 Summit Ave, Floor 6, Suite 600, Jersey City, NJ,07306

Spring 2026 Internship? Y # of Open Intern Positions for Spring 2026 9

Summer 2026 Internship? Y # of Open Intern Positions for Summer 2026 17

Where will the internship be done?

Office (In-person) Remote (Student works from home) Hybrid

Dates / Length of Internship January 22, 2026- May14, 2026
June 1, 2026 – August 7, 2026 Required Hours/Week 35

Is there a salary or stipend? Y If so, how much? \$3000 (grad) \$2500 (undergrad)

What is the application process? *(Please include deadlines & other requirements. Feel free to attach additional pages.)*

Application form, internship package, copy of the ID and updated resume, short interview, background check, placement

Intern work areas: Clerical ___ Research X Errands ___ Organizing X

Please explain the work that will be required of the intern: assistance with case management, legal services coordination, and research and writing.

Will there be opportunities for the intern to observe:

Internal strategy sessions? X Legislative sessions? X Committee hearings? X

Is the intern expected to work evenings and weekends? If so, please explain.

___No_____

Do you have any suggestions for the applicants? *(Please use additional pages if necessary)*

___No_____