

RIPPAC Spring / Summer Internship Guide – 2026

Please complete and EMAIL as soon as possible to: **RIPPAC@rowan.edu**

Name of Office / Association / Organization New Jersey Chamber of Commerce – Payne Scholar Internship

Internship Coordinator Amirah Hussain Coordinator's Phone / Email Amirah@njchamber.com

Main Office Address Trenton, New Jersey

Spring 2026 Internship? Y **N** # of Open Intern Positions for Spring 2026 N/A

Summer 2026 Internship **Y** N # of Open Intern Positions for Summer 2026 1

Where will the internship be done?

Office (In-person) Remote (Student works from home) Hybrid

Dates / Length of Internship One year beginning Summer 2026 Required Hours/Week 16 hrs (2 days) per week min.

Is there a salary or stipend? **Y** N If so, how much? N/A

What is the application process? *(Please include deadlines & other requirements. Feel free to attach additional pages.)*

Application Deadline: May 1, 2026. Applications will be reviewed and decisions will be made on a rolling basis.

Please send cover letter and resume to Amirah Hussain, Director of Government Relations: Amirah@njchamber.com

Intern work areas: Clerical Research Errands Organizing

Please explain the work that will be required of the intern: The Payne Scholar will have the opportunity to experience the full scope of responsibilities involved in managing a business and lobbying organization. See attached flyer for more information.

Will there be opportunities for the intern to observe:

Internal strategy sessions? Legislative sessions? Committee hearings?

Is the intern expected to work evenings and weekends? If so, please explain. N/A

Do you have any suggestions for the applicants? *(Please use additional pages if necessary)*

We seek a current student or recent graduate with a degree in government relations, business, economics, or a similar area. Candidates need to have a strong interest in and basic understanding of government. They must be well-organized and have strong written, verbal and interpersonal skills. Candidates must also be comfortable communicating with representatives from the business community, lobbying and advocacy organizations, and legislative offices.



New Jersey Chamber of Commerce
216 West State Street, Trenton, NJ 08608
njchamber.com | (609) 989-7888
#NJChamberNow

Type of Position: Internship/Fellowship

Job Title: Payne Scholar

Organization Name: The New Jersey Chamber of Commerce

Location: Trenton, New Jersey

Contact: Amirah Hussain, Amirah.hussain@njchamber.com

Job Description:

The New Jersey Chamber of Commerce is seeking a young professional in the state to become the recipient of the Chamber's 'Payne Scholar' initiative. The initiative is named in honor of Bill Payne, a long-time Chamber executive who devoted his life to government relations. Payne Scholars will work with the Chamber to help fulfill our mission and support a pro-growth agenda for New Jersey in the following areas:

- Economic Development
- Environment and Energy
- Fiscal Policy and Tax Reform
- Government Reform
- Healthcare
- Labor
- Transportation
- Workforce Development/Education Reform
- Other issues areas as needed

The Payne Scholar will have the opportunity to experience the full scope of responsibilities involved in managing a business and lobbying organization. Under the direction of appropriate Chamber leadership, specific responsibilities will include, but not be limited to:

- Researching and analyzing policy issues
- Helping prepare background briefings, position papers for Chamber leadership
- Attending legislative hearings with the Government Relations team
- Working on special projects as required
- Helping prepare letters, speeches, critical analyses, and testimony
- Helping with policy inquiries from Chamber membership and legislative offices.

We seek a current student or recent graduate with a degree in government relations, business, economics, or a similar area. Candidates need to have a strong interest in and basic understanding of government. They must be well-organized and have strong written, verbal and interpersonal skills. Candidates must also be comfortable communicating with representatives from the business community, lobbying and advocacy organizations, and legislative offices.

This internship will begin Summer 2026, the start date is flexible. Candidates should be able to work at least two (2) days a week, 8:30am-4:30pm. We will try to be flexible with the time commitment based on students' schedules.

This is a one-year paid internship with the potential for extension. We offer our Payne Scholars opportunities to build their resume and expand their network. They will interact and network with representatives from the business community, from lobbying and advocacy organizations, and with legislators and their staff on a regular basis.

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