



## RIPPAC Spring / Summer Internship Guide – 2026

**Please complete and EMAIL as soon as possible to: [RIPPAC@rowan.edu](mailto:RIPPAC@rowan.edu)**

Name of Office / Association / Organization \_\_\_\_Senator Troy Singleton

Internship Coordinator \_\_\_\_Jen Aydjian \_\_\_\_ Coordinator's Phone / Email \_\_\_\_856-234-2790 [SenSingleton@njleg.org](mailto:SenSingleton@njleg.org)

Main Office Address \_\_\_\_\_400 North Church Street, Suite 260 Moorestown NJ 08057

**Spring** 2026 Internship? YES # of Open Intern Positions for Spring 2026 \_\_\_\_TBD\_\_\_\_

**Summer** 2026 Internship? YES # of Open Intern Positions for Summer 2026 \_\_\_\_TBD\_\_\_\_

Where will the internship be done?

\_\_\_\_X\_\_\_\_ Office (In-person) \_\_\_\_ Remote (Student works from home) \_\_\_\_ Hybrid

Dates / Length of Internship \_\_\_\_TBD\_\_\_\_ Required Hours/Week \_\_\_\_5-10\_\_\_\_

Is there a salary or stipend? No If so, how much? \_\_\_\_\_

What is the application process? *(Please include deadlines & other requirements. Feel free to attach additional pages.)*

\_\_\_\_Email cover letter and resume to [SenSinlgeton@njleg.org](mailto:SenSinlgeton@njleg.org). Preference will be given to students who live in Burlington County. \_\_\_\_\_

Intern work areas: X Clerical \_\_\_\_ Research \_\_\_\_ Errands \_\_\_\_ Organizing \_\_\_\_

Please explain the work that will be required of the intern: Interns in the legislative office will participate in constituent service and local community outreach activities. They will also have the opportunity to actively engage in the legislative process by working on policy initiatives and, if schedules permit, they will shadow the Senator for a day at the State House.

Will there be opportunities for the intern to observe: TBD

Internal strategy sessions? \_\_\_\_ Legislative sessions? \_\_\_\_ Committee hearings? \_\_\_\_

Is the intern expected to work evenings and weekends? If so, please explain. \_\_\_\_TBD\_\_\_\_

Do you have any suggestions for the applicants? *(Please use additional pages if necessary)* \_\_\_\_\_