



Rowan University

Rowan Institute for Public Policy & Citizenship (RIPPAC)

Bole Hall, Room 117B
201 Mullica Hill Road
Glassboro, NJ 08028

856-256-5832
dworkin@rowan.edu

RIPPAC Spring / Summer Internship Guide - 2026

Please complete and EMAIL as soon as possible to: **RIPPAC@rowan.edu**

Name of Office / Association / Organization SENATOR VINCE POLISTINA & ASSEMBLYMAN DON GUARDIAN

Internship Coordinator BRETT BARBIN Coordinator's Phone / Email bbarbin@njleg.org

Main Office Address 3100 HINGSTON AVENUE, SUITE 100, EGG HARBOR TOWNSHIP, NJ 08234

Spring 2026 Internship? ☒ Y ☐ N # of Open Intern Positions for Spring 2026 2

Summer 2026 Internship? ☒ Y ☐ N # of Open Intern Positions for Summer 2026 5

Where will the internship be done?

☒ Office (In-person) ☐ Remote (Student works from home) ☐ Hybrid

Dates / Length of Internship PRESENT - 5/14/26; 5/15/26 - 8/30/26 Required Hours/Week 20

Is there a salary or stipend? Y ☒ N ☐ If so, how much? _____

What is the application process? (Please include deadlines & other requirements. Feel free to attach additional pages.)

SUBMIT A RESUME TO bbarbin@njleg.org AND INCLUDE A BRIEF COVER LETTER DEMONSTRATING YOUR INTEREST (SUMMER: DUE BY 5/14/26); IF SELECTED, SIT FOR AN INTERVIEW WITH MEMBERS OF THE STAFF; PRIORITY GIVEN TO IN-DISTRICT STUDENTS; PROCESS COMPLETION TIMELINE APPROXIMATELY TWO WEEKS

Intern work areas: Clerical ☒ Research ☒ Errands ☐ Organizing ☐

Please explain the work that will be required of the intern: RESEARCH INTO MATTERS OF INTEREST TO THE MEMBERS, CONSTITUENT SERVICES ASSISTANCE, OTHER ASSIGNED TASKS

Will there be opportunities for the intern to observe:

Internal strategy sessions? ☒ Legislative sessions? ☒ Committee hearings? ☒

Is the intern expected to work evenings and weekends? If so, please explain. NO, AFTER HOURS EVENTS ARE OPTIONAL

Do you have any suggestions for the applicants? (Please use additional pages if necessary) DEMONSTRATE A GENUINE INTEREST IN PUBLIC SERVICE AS WELL AS THE LEGISLATIVE PRIORITIES OF THE MEMBERS; SPANISH, BENGALI, VIETNAMESE, HINDI, URDU, GUJARATI, CHINESE LANGUAGE PROFICIENCY PREFERRED