

RIPPAC Spring / Summer Internship Guide - 2026

Please complete and EMAIL as soon as possible to: **RIPPAC@rowan.edu**

Name of Office / Association / Organization NJ Third Legislative District

Internship Coordinator Danielle Spence Coordinator's Phone / Email dspence@njleg.org

Main Office Address 711 N. Main St. Glassboro, NJ 08028

Spring 2026 Internship? Y N # of Open Intern Positions for Spring 2026 0

Summer 2026 Internship? Y N # of Open Intern Positions for Summer 2026 1

Where will the internship be done?

Office (In-person) Remote (Student works from home) Hybrid

Dates / Length of Internship May - August Required Hours/Week 10-15

Is there a salary or stipend? Y N If so, how much? minimum wage (\$15.92/hr)

What is the application process? (Please include deadlines & other requirements. Feel free to attach additional pages.)

Send letter of interest + resume to dspence@njleg.org

Intern work areas: Clerical Research Errands Organizing

Please explain the work that will be required of the intern: Constituent service

Will there be opportunities for the intern to observe:

Internal strategy sessions? Legislative sessions? Committee hearings?

Is the intern expected to work evenings and weekends? If so, please explain. yes weekends - staffing resource tables at community events - some weeknights.

Do you have any suggestions for the applicants? (Please use additional pages if necessary) Send a letter of interest (why do you want to work for LD3) to dspence@njleg.org