



STUDENT TRAVEL APPROVAL FORM

TBES currently offers up to \$600 for travel expenses to doctoral students who have an approved thesis proposal and who are presenting papers at scientific meetings. The guidelines for these awards are:

1. A formal abstract acknowledging Rowan-Virtua School of Translational Biomedical Engineering and Sciences as a research site.
2. The student must be first author on the abstract to be presented.
3. The research must be part of the approved dissertation proposal.
4. Doctoral candidates are eligible for a total of two awards, but only one award will be approved within any 12-month period.

This form along with the following items must be submitted to the TBES Dean for approval:

- Complete a Request for Approval for Attendance at Events form
- Student must complete all necessary requirements for travel. Please see the [Rowan Student Travel website for Individual Responsibilities and Procedures](#).
- A copy of the formal abstract

APPROVALS:

I certify that _____ meets the student travel guidelines above.
(Student's Name)

Dissertation Advisor Signature

Date

Department Chair Signature

Date

Dean Signature

Date

PLEASE RETURN THIS FORM TO: TBES@rowan.edu