

Rowan University Registrar Mission Statement

As a member of the Division of Academic Affairs, the Office of the Registrar performs the essential roles of supporting, facilitating, and promoting the academic mission of Rowan University by providing information about and services related to academic programs and degree requirements, registration and enrollment verification, course scheduling and maintenance, and maintenance of permanent academic records for students, faculty, staff and external constituencies in timely, accurate, confidential and supportive manner in accordance with University policy, state and federal law. The Office is charged with ensuring adherence to academic policy, preserving academic integrity, safeguarding the security of academic records, and providing accessible service to our constituents by effectively and graciously dispensing, sharing, and applying knowledge.

The Registrar's Office seeks to:

- Create and maintain accurate student academic records in compliance with applicable policies, laws and regulations.
- Ensure continuously satisfactory service through good management practices and responsible stewardship and utilization of resources.
- Establish daily business practices which reflect the most advanced technological methods available to improve customer service.
- Make student data available in easily accessible formats to departments for administrative purposes and research.
- Interpret University and governmental policies to faculty, staff, students, parents and the general public.
- Assess the effectiveness of services provided to ensure equitable and ethical treatment of all customers.